



Council of the
INSPECTORS GENERAL
on INTEGRITY and EFFICIENCY

**Investigations Committee
Agenda**

Tuesday April 29, 2014

**Department of the Treasury
1500 Pennsylvania Ave., N.W.
Washington, D.C.
Room 5432 MT
10:00 a.m. to 11:00 a.m.**

ADMINISTRATION

- | | | |
|-------|---|--------------|
| 10:00 | Opening Remarks | Eric Thorson |
| 10:10 | Review of amended February 4, 2014 IC minutes to acknowledge IC approval of PFCRA report and March 20, 2014 IC minutes review | Eric Thorson |

NEW BUSINESS

- | | | |
|-------|--|-------------------------------|
| 10:20 | Quality Standards for Investigations (QSI) – Revision planning | David Montoya,
Todd Zinser |
| 10:30 | Debriefing from Annual AIGI Conference | Timothy Camus |
| 10:40 | Investigations Peer Review Schedule presentation | Timothy Camus |
| 11:00 | Adjourn | Eric Thorson |

Below are the anticipated dates for the next IC meetings.

June 3, 2014
August 5, 2014
September 23, 2014
November 12, 2014



Council of the
INSPECTORS GENERAL
on INTEGRITY and EFFICIENCY

**Investigations Committee
Agenda**

Tuesday, February 4, 2014

**SEC Headquarters
100 F Street, NE
Washington, DC 20549**

10:00 a.m. to 11:00 a.m.

ADMINISTRATION

10:00 *Opening Remarks*

Carl Hoecker

10:10 *November 5, 2013 IC minutes review*

Carl Hoecker

OLD BUSINESS

10:20 *Presentation – PFCRA Report*

Glenn Harris

NEW BUSINESS

10:30 *Senator McCaskill request evaluating information sharing
with security clearance review offices*

Carl Hoecker

10:40 *IG Training Institute/IGCIA Update*

Tom Caulfield

11:00 *Adjourn*

Carl Hoecker



Investigations Committee
February 4, 2014 10 a.m.
United States Securities and Exchange Commission
100 F Street NE

Meeting Minutes

The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Investigations Committee (IC) meeting was called to order at 10:10 a.m. by Carl W. Hoecker, Inspector General (IG), United States Securities and Exchange Commission (SEC).

Administrative

- **Approval of minutes** – Mr. Hoecker asked that the minutes from the November 5, 2013 meeting be reviewed for content. After review, Mr. Hoecker asked for a motion to approve the minutes. With no objection, the motion was passed.

Old Business

- **Program Fraud Civil Remedies Act (PFCRA) Practitioner's Guide** – Mr. Glenn Harris, Counsel to the Inspector General, SBA OIG, on behalf of Ms. Peg Gustafson, SBA IG, briefed the Committee on the PFCRA Working Group's final draft and provided a handout (see attached, p.1). Mr. Harris noted that the guide Money on the Table covers the process of PFCRA cases from "cradle to grave." Following a brief discussion, the IC voted approval of the guide.



Summary for
Investigations Commr

New Business

- **Congressional Request** – Mr. Carl Hoecker introduced a discussion [REDACTED]
(b) (5)

Adjournment

- There being no further business, Mr. Hoecker adjourned the meeting at 11:00 a.m.



Council of the
INSPECTORS GENERAL
on INTEGRITY and EFFICIENCY

**Investigations Committee
Agenda**

Thursday, March 20, 2014

**SEC Headquarters
100 F Street, NE
Washington, DC 20549**

10:00 a.m. to 11:00 a.m.

ADMINISTRATION

10:00	<i>Opening Remarks</i>	Carl Hoecker
10:10	<i>February 4, 2014 IC minutes review</i>	Carl Hoecker

NEW BUSINESS

10:20	Discussion Annual AIGI Conference (April)	Timothy Camus
10:30	Investigations Peer Review Schedule	Timothy Camus
10:40	Presentation of Draft IC response to (b) (5) [REDACTED]	Carl Hoecker
11:00	<i>Adjourn</i>	Carl Hoecker

Below are the anticipated dates of the next IC meetings.

April 22, 2014
June 3, 2014
July 8, 2014



Investigations Committee
Thursday, March 20, 2014 10 a.m.
United States Securities and Exchange Commission
100 F Street NE

Meeting Minutes

The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Investigations Committee (IC) meeting was called to order at 10:10 a.m. by Carl W. Hoecker, Inspector General (IG), United States Securities and Exchange Commission (SEC).

Administrative

Approval of minutes – Mr. Hoecker asked that the minutes from the February 4, 2014 meeting be reviewed for content. After review, Mr. Hoecker asked for a motion to approve the minutes. With no objection, the motion was passed.

Old Business

Program Fraud Civil Remedies Act (PFCRA) Practitioner's Guide – Mr. Glenn Harris, Counsel to the Inspector General, SBA OIG, on behalf of Ms. Peg Gustafson, SBA IG, briefed the Committee on the PFCRA Working Group's final draft). Mr. Harris told the group that there is now a PFCRA Road show that OIGs can request for on-site presentation to their respective staffs.



Summary for
Investigations Comr

New Business

- **AIGI Conference** – Mr. Timothy Camus discussed the April event and indicated that he planned to circulate a draft agenda shortly.
- **Investigations Peer Review Schedule** – Mr. Camus also disclosed that the schedule is planned through 2015 and that per SIGAR's request, the schedule will be evaluated to try to identify an OIG to conduct a peer review of EHEA's OIG's Investigations Office.

- **Congressional Request** – Mr. Carl Hoecker introduced an initial letter to the IGs from the IC Chair, (b) (5)

Following a brief discussion regarding the issues associated with the IC memo, the IC agreed to provide the IC Chair comments in anticipation of circulation to the IG community.

Adjournment

There being no further business, Mr. Hoecker adjourned the meeting at 11:00 a.m.



Council of the
INSPECTORS GENERAL
on INTEGRITY and EFFICIENCY

**Investigations Committee
Agenda**

Tuesday, November 5, 2013

**SEC Headquarters
100 F Street, NE
Washington, DC 20549**

10:00 a.m. to 11:00 a.m.

ADMINISTRATION

- | | | |
|-------|---|--------------|
| 10:00 | <i>Opening Remarks</i> | Carl Hoecker |
| 10:10 | <i>September 24, 2013 IC minutes review</i> | Carl Hoecker |

OLD BUSINESS

- | | | |
|-------|--|--------------------------|
| 10:20 | <i>Update Program Fraud Civil Remedies Act (PFCRA) Guide</i>
<u>VOTE</u> | Glenn Harris |
| 10:30 | <i>QSI Update Project status</i> | Alan Boehm/James O'Neill |
| 10:40 | <i>2014 IC project ideas feedback</i> | Carl Hoecker |

NEW BUSINESS

- | | | |
|-------|--------------------|------------------------|
| 10:50 | <i>AIGI Update</i> | Aaron Jordan/Tim Camus |
| 11:00 | <i>Adjourn</i> | Carl Hoecker |

**** The next Investigations Committee meeting will be December 10, 2013. ****



Council of the
INSPECTORS GENERAL
on INTEGRITY and EFFICIENCY

Investigations Committee
November 5, 2013 10 a.m.

United States Securities and Exchange Commission
100 F Street NE

Meeting Minutes

The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Investigations Committee (IC) meeting was called to order at 10:10 a.m. by Carl W. Hoecker, Inspector General (IG), United States Securities and Exchange Commission (SEC).

Administrative

- **Approval of minutes** – Mr. Hoecker asked that the minutes from the September 24, 2013 meeting be reviewed for content. After review, Mr. Hoecker asked for a motion to approve the minutes. With two corrections and no objection, the motion was passed.

Old Business

- **Program Fraud Civil Remedies Act (PFCRA) Practitioner's Guide** – Mr. Glenn Harris, Counsel to the Inspector General, SBA OIG, on behalf of Ms. Peg Gustafson, SBA IG, briefed the Committee on the PFCRA Working Group's final draft and provided a handout (*see attached, p.1*). Mr. Harris noted that the guide covers the process of PFCRA cases from "cradle to grave." The IC unanimously voted to move the guide to the Executive Committee.
- **Quality Standards for Investigations (QSI) Update Project** – Mr. Alan Boehm briefed the Committee on the common competencies and periodic training updates and provided a handout (*see attached, p.2-6*). The updates will be emailed to IC members for review in advance of the December 10, 2013 IC meeting and vote. If approved, the revisions will be presented to the Executive Council for vote before going to the full CIGIE membership.
- **Fiscal Year 2014 Project Proposals** - Mr. Hoecker announced that the results of IC electronic votes on FY 2014 projects. The concerns of the IC members were that the proposals for CIGIE crosscutting projects were such that the IC should not be involved with at this point. He will notify the Executive Council.
- **Update to the "Qualitative Assessment Review Guidelines for Investigative Operations of Federal Offices of Inspector General" Appendix C2** – Mr. Charles Coe, AIG for IT Audits & Computer Crime Investigations, Department of Education OIG, briefed the Committee that the checklist update has been approved by the IC and Information Technology Committee (ITC). Mr. Coe stated that ITC Chair plans Kathy Tighe to present the update to the Executive Council.

New Business

- **AIGI Update** – Mr. Aaron Jordan, PBGC AIGI and former AIGI Committee Chairman, stated that the last AIGI Committee meeting was postponed due to the government shutdown. The IC discussed False Claims training for special agents and auditors, not just attorneys. (b) (5)
- **Peer Reviews** – Mr. Jordan stated that the peer review schedule will be discussed at the next AIGI meeting.

Adjournment

- There being no further business, Mr. Hoecker adjourned the meeting at 11:00 a.m.

The following members were present:

Carl Hoecker, SEC IG, IC Chair
Mark Bialek, FRB IG
Allison Lerner, NSF IG
Todd Zinser, DOC IG

The following guests and observers were present:

Alan Boehm, AIGI, NSF OIG
Richard Clark, DAIGI, DOL OIG
Joe Clarke, DAIGI, HUD OIG
Charles Coe, AIG for IT Audits & Computer Crime Investigations, Ed OIG
Brian Crane, AIGI, SEC OIG
Lester Davis, DAIGI, HUD OIG
Peter Emerzian, DIGI, FHFA OIG
Rene Febles, AIGI, FHFA OIG
(b) (6)
Glenn Harris, Counsel to the Inspector General, SBA OIG
Aaron Jordan, AIGI, PBGC OIG
(b) (6)
Dan O'Rourke, AIGI, SBA OIG
John Phillips, A/AIGI, Treasury OIG
(b) (6)
Sheldon Shoemaker, Special Assistant, SBA OIG
Michael P. Stephens, Acting IG, FHFA OIG
Tewana Wilkerson, FHFA OIG
Allan Williams, AIGI, EPA OIG



Council of the
INSPECTORS GENERAL
on INTEGRITY and EFFICIENCY

**Investigations Committee
Agenda**

Tuesday, September 24, 2013

**SEC Headquarters
100 F Street, NE
Washington, DC 20549**

10:00 a.m. to 11:30 a.m.

ADMINISTRATION

10:00	<i>Opening Remarks</i>	Carl Hoecker
10:10	<i>August 6, 2013 IC minutes Review</i>	Carl Hoecker

OLD BUSINESS

10:20	<i>Update Appendix C2—9/13 vote result</i>	Carl Hoecker
10:30	<i>Update Program Fraud Civil Remedies Act (PFCRA) Guide</i>	Glenn Harris
10:40	<i>Suspension & Debarment Report</i>	Ken Chason
10:50	<i>QSI Update Project</i>	Alan Boehm

NEW BUSINESS

11:00	<i>MD AUSAs presentation on working with IGs</i>	Allison Lerner
(b) (6)		
11:25	<i>AIGI Update</i>	Aaron Jordan
11:30	<i>Adjourn</i>	Carl Hoecker

**** The next Investigations Committee meeting will be November 5, 2013. ****



Council of the
INSPECTORS GENERAL
on INTEGRITY and EFFICIENCY

Investigations Committee
September 24, 2013 10 a.m.
United States Securities and Exchange Commission
100 F Street NE

Meeting Minutes

The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Investigations Committee (IC) meeting was called to order at 10:05 a.m. by Carl W. Hoecker, Inspector General (IG), United States Securities and Exchange Commission (SEC).

Administrative

- **Approval of minutes** – Mr. Hoecker asked that the minutes from the meeting on August 6, 2013 be reviewed for content. After review, Mr. Hoecker asked for a motion to approve the minutes. With no objection or correction, the motion was passed.

Old Business

- **Update to the “Qualitative Assessment Review Guidelines for Investigative Operations of Federal Offices of Inspector General” Appendix C2** – Mr. Hoecker announced the results of IC electronic votes—all votes received were for approval of the C2 revisions. The revisions will be presented to the Executive Council for vote before going to the full CIGIE membership. (b) (5)
- **Program Fraud Civil Remedies Act (PFCRA)** – Mr. Glenn Harris, Counsel to the Inspector General, SBA OIG, on behalf of Ms. Peg Gustafson, SBA IG, briefed the Committee on the PFCRA Working Group’s progress and provided a handout (see attached, p. 1). Mr. Harris noted that next PFCRA Working Group meeting has been scheduled for October 30, 2013.
- **Suspension and Debarment Report** – Ms. Allison Lerner, IG, NSF, briefly described the contents of the suspension and debarment report that was distributed to IC members before the meeting. IC agreed to review the report this week and vote on approval by Friday, September 27, 2013. Then, the final report will be brought to the CIGIE Executive Committee for vote. In addition, Ms. Lerner reminded the IC that the 4th Annual Suspension and Debarment workshop will be November 15, 2013. The workshop will be free, but limited to 250 attendees. Ms. Lerner advised that a formal announcement will be sent soon.
- **Quality Standards for Investigations (QSI) Update Project** – Mr. James O’Neill, AIGI, VA briefed the committee on the progress of the QSI. Mr. O’Neill stated that the working group received comments and only one remained to be addressed. Mr. O’Neill expects to have the final draft ready for IC review by the November 5, 2013 meeting. Then, the final updates will be brought to the CIGIE Executive Committee for vote.

New Business

- **Peer Review Extension** – Mr. Hoecker announced that he granted a two-quarter extension to SIGAR. In addition, Mr. Hoecker requested the IC approve his request to postpone the SEC OIG’s investigative peer review from FY 2014 Quarter 1 to FY 2014 Quarter 3. Ms. Lerner moved to approve the extension and Mr. Mark Bialek, IG, FRB, seconded the motion. The motion passed unanimously.

- **MD AUSAs presentation** – (b) (6) discussed tips and gave advice on presenting fraud and corruption cases to their offices.
- **AIGI Update** – Mr. Aaron Jordan, PBGC AIGI and AIGI Committee Chairman, stated that the AIGIs discussed the concerns over Emergency Support Function (ESF) #13 activation roles. Mr. Jordan confirmed that OIG's are limited to security support roles in national emergencies under the Attorney General's current guidance. The committee briefly discussed this issue (b) (5)
- **AIGI Committee leadership change** – Mr. Jordan's term as AIGI Committee Chair will expire on September 30, 2013. His replacement will be Mr. Alan Boehm, NSF AIGI. In addition, Mr. Brian Crane, SEC AIGI, (formerly Treasury AIGI) will be replaced as AIGI Committee Vice Chair by Timothy Camus, TIGTA Deputy IG for Investigations.

Adjournment

- Mr. Bialek announced that his AIGI, Harvey Witherspoon, will be retiring and Export-Import AIGI Larry Valett will act in Mr. Witherspoon's place.
- Mr. Hoecker summarized the FY 2014 proposed IC projects and the IC agreed to review the proposals and later decide on the projects via email.
- There being no further business, Mr. Hoecker adjourned the meeting at 11:35 a.m.

The following members were present:

Carl Hoecker, SEC IG, IC Chair
 Eric Thorson, Treasury IG, IC Vice Chair
 Mark Bialek, FRB IG
 Peg Gustafson, SBA IG
 Allison Lerner, NSF IG
 David Montoya, HUD IG

The following guests and observers were present:

(b) (6)

Alan Boehm, AIGI, NSF OIG
 Tim Camus, DIGI, TIGTA
 Ken Chason, Counsel, NSF
 Brian Crane, AIGI, SEC OIG
 George Dorsett, AIGI, DOJ OIG
 Peter Emerzian, DIGI, FHFA OIG
 Rene Febles, AIGI, FHFA OIG

(b) (6)

Glenn Harris, Counsel to the Inspector General, SBA OIG
 Kathy Horsley, DAIGI, USDA OIG
 Aaron Jordan, AIGI, PBGC OIG
 James O'Neill, AIGI, VA OIG
 John Phillips, A/AIGI, Treasury OIG

(b) (6)

Allan Williams, AIGI, EPA OIG



Council of the
INSPECTORS GENERAL
on INTEGRITY and EFFICIENCY

**Investigations Committee
Agenda**

Tuesday, August 6, 2013

**SEC Headquarters
100 F Street, NE
Washington, DC 20549**

10:00 a.m. to 11:20 a.m.

ADMINISTRATION

- 10:00 *Opening Remarks* Carl Hoecker
- 10:10 *June 25, 2013 IC minutes Review*

OLD BUSINESS

- 10:20 *Update Appendix C2* Mark Smith
- 10:30 *Program Fraud Civil Remedies Act (PFCRA)* Glenn Harris
- 10:40 *Communities of Practice (COP) initiative* Allison Lerner/Bill Seimer
- 10:50 *FLETC Certification of Digital Forensics* Tom Caulfield
- 11:00 *QSI Update Project* Jim O'Neill/Aaron Jordan

NEW BUSINESS

- 11:10 *AIGI Update* Aaron Jordan
- 11:20 *Adjourn* Carl Hoecker

**** The next Investigations Committee meeting will be September 24, 2013. ****



Council of the
INSPECTORS GENERAL
on INTEGRITY and EFFICIENCY

Investigations Committee

August 6, 2013 10 a.m.

United States Securities and Exchange Commission
100 F Street NE

Meeting Minutes

The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Investigations Committee (IC) meeting was called to order at 10:05 a.m. by Carl W. Hoecker, Inspector General (IG), United States Securities and Exchange Commission (SEC).

Administrative

- **Approval of minutes** – Mr. Hoecker asked that the minutes from the meeting on June 25, 2013 be reviewed for content. After review and one correction, Mr. Hoecker asked for a motion to approve the minutes. With no objection, the motion was passed.

Old Business

- **Update to the “Qualitative Assessment Review Guidelines for Investigative Operations of Federal Offices of Inspector General” Appendix C2** – Mr. Mark Smith, on behalf of Charles Coe AIG for IT Audits & Computer Crime Investigations, Department of Education OIG, briefed the IC on the Appendix C2 checklist revisions, stating that the CIGIE IT Committee received and reviewed checklist comments. Mr. Smith also stated that during this review, the IT Committee realized that the C1 checklist requires an update. Finally, Mr. Smith stated that the IT and Investigations Committees will need to vote on final approve of the revisions. To expedite the vote, Mr. Hoecker will email the final list to members and request electronic votes.
- **Program Fraud Civil Remedies Act (PFCRA)** – Mr. Glenn Harris, Counsel to the Inspector General, SBA OIG, on behalf of Ms. Peg Gustafson, SBA IG, briefed the Committee on the PFCRA Working Group’s progress and provided a handout (see attached, p. 1). Mr Harris noted that next PFCRA Working Group meeting has been scheduled for September 4, 2013.
- **Communities of Practice (COP) initiative** – Ms. Allison Lerner, NSF IG, and Mr. Bill Siemer, USPS AIGI, briefed the Committee on the COP initiative. [REDACTED]

(b) (5)

[REDACTED] The IC members agreed to monitor COP efforts and offer the IC’s concerns to the CIGIE Professional Development Committee.

- **FLETC Certification of Digital Forensics** – Mr. Tom Caulfield, Executive Director, CIGIE Training Institute, presented a brief overview of the distinction between a certification of a digital forensics program and a digital forensics program certificate. Mr. Caulfield stated that the Federal Law Enforcement Training Center will likely not pursue certification of a program—opting instead to have certificates of digital forensics course completion.
- **Quality Standards for Investigations (QSI) Update Project** – Mr. Alan Boehm, NSF AIGI, briefed the committee on the progress of the QSI and provided the members a handout (see attached, p. 2). Mr. Boehm stated that any comments can be send to him or VA AIGI James O’Neill and that the AIGIs will also vet any proposed changes. When changes are in final draft, they will be brought to the IC for vote before moving before the CIGIE Executive Committee.

New Business

- **AIGI Update** – Mr. Brian Crane, SEC AIGI, on behalf of Aaron Jordan, PBGC AIGI and AIGI Committee Chairman, stated that there are still concerns over Emergency Support Function (ESF) #13 activation roles. The committee briefly discussed this issue.

Adjournment

- Ms. Allison Lerner, IG NSF, offered a reminder that the 4th Annual Suspension and Debarment workshop will be November 15, 2013. The workshop will be free, but limited to 250 attendees. Ms. Lerner advised that a formal announcement will be sent.
- There being no further business, Mr. Hoecker adjourned the meeting at 11:00 a.m.

The following members were present:

Carl Hoecker, SEC IG, IC Chair
Scott Dahl, SI IG
Arthur Elkins, EPA IG
Michael Horowitz, DOJ OIG
Allison Lerner, NSF IG
Brian Miller, GSA IG
David Montoya, HUD IG
Todd Zinser, DOC IG

The following guests and observers were present:

Olga Acevedo, FHFA OIG
Matt Alessandrino, AIGI, FDIC OIG
Alan Boehm, AIGI, NSF
Tom Caulfield, Executive Director, CIGIE Training Institute
Brian Crane, AIGI, SEC OIG
John Dupuy, AIGI, DHS OIG
Karen Ellis, AIGI, USDA OIG
Glenn Harris, Counsel to the Inspector General, SBA OIG
Marie Ingol, AIGI GAO
Dan O'Rourke, AIGI, SBA OIG

(b) (6)

Lee Quintyne, DAIGI, GSA OIG

(b) (6)

Sheldon Shoemaker, Special Assistant, SBA OIG
Bill Siemer, AIGI, USPS OIG
Mark Smith, Ed OIG
Patrick Sullivan, AIGI, EPA OIG
Harvey Witherspoon, AIGI, FRB OIG



Council of the
INSPECTORS GENERAL
on INTEGRITY and EFFICIENCY

**Investigations Committee
Draft Agenda**

Tuesday, June 25, 2013

**SEC Headquarters
100 F Street, NE
Washington, DC 20549**

10:00 a.m. to 11:30 a.m.

ADMINISTRATION

- 10:00 *Opening Remarks and New Member Welcome* Carl Hoecker
10:05 *May 14, 2013 IC minutes Review*

OLD BUSINESS

- 10:10 *Update Appendix C2* Chuck Coe
10:20 *Program Fraud Civil Remedies Act (PFCRA)* Glenn Harris

NEW BUSINESS

- 10:30 *Communities of Practice (COP) initiative* Allison Lerner
10:40 *Committee activities for year* Carl Hoecker
10:50 *QSI Update Project* Aaron Jordan
11:00 *AIGI Update* Aaron Jordan
11:30 *Adjourn* Carl Hoecker

**** The next Investigations Committee meeting will be August 6, 2013. ****



Council of the
INSPECTORS GENERAL
on INTEGRITY and EFFICIENCY

Investigations Committee
June 25, 2013 10 a.m.
United States Securities and Exchange Commission
100 F Street NE

Meeting Minutes

The meeting was called to order at 10:25 a.m. by Carl W. Hoecker, Inspector General (IG), United States Securities and Exchange Commission (SEC).

Administrative

- **Approval of minutes** – Mr. Hoecker asked that the minutes from the meeting on May 14, 2013 be reviewed for content. After review, Mr. Hoecker asked for a motion to approve the minutes. With no objection, the motion was passed.
- **CIGIE Job Task Analysis (JTA)** – Mr. Hoecker announced that the JTA was accepted for CIGIE Executive Council review.
- **New Member Welcome** – Mr. Hoecker welcomed Federal Reserve Board IG Mark Bialek, Smithsonian Institute IG Scott Dahl, Intelligence Community IG I. Charles McCullough III, Commerce IG Todd Zinser, and GAO IG Adam Trzeciak.

Old Business

- **Update to the “Qualitative Assessment Review Guidelines for Investigative Operations of Federal Offices of Inspector General” Appendix C2** – Mr. Charles Coe, AIG for IT Audits & Computer Crime Investigations, Department of Education OIG, briefed the Committee on the Appendix C2 checklist revisions, stating that the revisions reflect the new QSI for Digital Forensics. Mr. Coe advised that the CIGIE IT committee has approved the revisions. The revised checklist will be emailed to Investigation Committee members for comment in 1-2 days.
- **Program Fraud Civil Remedies Act (PFCRA)** – Mr. Glenn Harris, Counsel to the Inspector General, SBA OIG, on behalf of Ms. Peggy Gustafson, SBA IG, briefed the Committee on the PFCRA working group’s progress. A PFCRA Practitioner’s Guide finalization has been delayed (b) (5)
There are plans to schedule a merger proposal meeting with the DOD and NASA. Finally, Mr. Harris requested that the working group be scheduled a 45 minute presentation block during the November 16, 2013 Suspension and Debarment conference. The next working group meeting has not yet been scheduled. The IC thought this was appropriate.

New Business

- **Communities of Practice (COP) initiative** – Mr. Ken Chason, Counsel to the Inspector General, NSF, briefed the Committee on the COP initiative. Mr. Chason noted that the initiative has just recently been established at CIGIE Professional Development Committee working group. Mr. Chason stated that the COP would be a multi-agency online forum to share best practices. The forum may have a variety of roles or permission. The working group is discussing objectives and success measures.
- **Investigations Committee activities for the year** – Mr. Hoecker announced that VA AIGI Jim O’Neill will help revise the Quality Standards for Investigations Appendices A and B and possibly the Quality Assessment Review Guide. (b) (5)

(b) (5)

- **AIGI Update** – Mr. Hoecker, on behalf of Aaron Jordan, PBGC OIG AIGI and AIGI Committee Chairman, stated that the next AIGI committee meeting will be July 9, 2013. Mark Jones, CIGIE Executive Director, plans to discuss investigation statistics reporting during that meeting.

Adjournment

- Steve Linick offered to share a Suspension and Debarment video. It will be shared through email.
- There being no further business, Mr. Hoecker adjourned the meeting at 11:20 a.m.

The following members were present:

Carl Hoecker, SEC IG, IC Chair
Eric Thorson, Treasury IG, IC Vice Chair
Scott Dahl, SI IG
Arthur Elkins, EPA IG
Steve Linick, FHFA IG
David Montoya, HUD IG

The following guests and observers were present:

Tim Camus, DIGI, TIGTA
Tom Caulfield, Executive Director, CIGIE Training Institute
Ken Chason, Counsel, NSF
George Dorsett, DAIGI, DOJ OIG
John Dupuy, AIGI, DHS OIG
Glenn Harris, Counsel to the Inspector General, SBA OIG
Tony Ogden, DIG, FRB
James O'Neill, AIGI, VA OIG

(b) (6)

Michael P. Stephens, FHFA Principal Deputy IG

(b) (6)

Patrick Sullivan, AIGI, EPA OIG
Mary Beth Sullivan, A/AIGI, SEC OIG



Council of the
INSPECTORS GENERAL
on INTEGRITY and EFFICIENCY

**Investigations Committee
Draft Agenda**

Tuesday, May 14, 2013

**SEC Headquarters
100 F Street, NE
Washington, DC 20549**

10:00 a.m. to 11:30 a.m.

ADMINISTRATION

- 10:00 *OPENING REMARKS* Carl Hoecker
- 10:05 *April 2, 2013 IC minutes Review*

OLD BUSINESS

- 10:10 *Job Task Analysis* Geoffrey Cherrington
Committee Action/Approval Required
Please see read ahead documents
- 10:20 *Program Fraud Civil Remedies Act (PFCRA)* Glenn Harris
- 10:30 *UC Guidelines update* Joseph McMillan

NEW BUSINESS

- 10:40 *FLETC Accreditation of Digital Forensics* Tom Caulfield
- 10:50 *Update Appendix C2* Chuck Coe
- 11:00 *AIGI Update* Aaron Jordan
- 11:15 *Discussion: Joint Investigative Statistics* Carl Hoecker
- 11:30 *Adjourn* Carl Hoecker

The next Investigations Committee meeting will be June 25, 2013.



Council of the
INSPECTORS GENERAL
on INTEGRITY and EFFICIENCY

Investigations Committee
May 14, 2013 10 a.m.
United States Securities and Exchange Commission
100 F Street NE

Meeting Minutes

The meeting was called to order at 10:05 a.m. by Carl W. Hoecker, Inspector General (IG), United States Securities and Exchange Commission (SEC).

Administrative

- **Approval of minutes** – Mr. Hoecker asked that the minutes from the meeting on April 2, 2013 be reviewed for content. After review, Mr. Hoecker asked for a motion to approve the minutes. With no objection, the motion was passed.

Old Business

- **CIGIE Job Task Analysis (JTA)** – Mr. Hoecker opened the floor for discussion regarding the JTA report. The Committee discussed and agreed to add language concerning the AIGI's endorsement of the report before the report is brought to the CIGIE Executive Council on June 5, 2013. The Investigations Committee unanimously voted in favor of presenting the revised JTA report as optional guidance to Executive Council.
- **Program Fraud Civil Remedies Act (PFCRA)** – Mr. Glenn Harris, Counsel to the Inspector General, SBA OIG, on behalf of Ms. Peggy Gustafson, SBA IG, briefed the Committee on the PFCRA working group's progress. A PFCRA Practitioner's Guide has been drafted; the handbook will be sent to the IC Chair for Committee discussion/comment. The target distribution is the OIG and OGC communities. Mr. Harris informed the Committee that the working group has made progress on (b) (5).
In addition, meeting attendees discussed (b) (5).
The next working group meeting is scheduled for late June.
- **Undercover Review Committee (URC)** – Mr. Hoecker informed the Committee that the three URC recommendations for revision to the CIGIE Undercover Review Guidelines would be presented to the Executive Council at the June 5th meeting.

New Business

- **FLETC Certification of Digital Forensics** – Mr. Tom Caulfield, Executive Director, CIGIE Training Institute, presented a brief overview of the Federal Law Enforcement Training Center's certification of a Digital Forensics program. Mr. Caulfield stated that FLETC had made no decisions and was considering many concerns brought to its attention.
- **Update to the "Qualitative Assessment Review Guidelines for Investigative Operations of Federal Offices of Inspector General" Appendix C2** – Mr. Charles Coe, AIG for IT Audits & Computer Crime Investigations, Department of Education OIG, briefed the Committee that the revised Appendix C2 checklist is simple but referenced against the QSI. The revised checklist will be ready for Committee comment in approximately two weeks.
- **AIGI Update** – Mr. Aaron Jordan, PBGC OIG AIGI and AIGI Committee Chairman, summarized four topics from the AIGI Conference. The topics were (1) audio recording of OIG interviews, (2) OIG internal affairs investigations, (3) lessons learned from peer reviews, and (4) Emergency Support Function activation.

- **Joint Investigative Statistics** – Mr. Hoecker, on behalf of Mr. Mark Jones, CIGIE Executive Director, distributed a “Sample for Potential Future Reporting of Investigations Statistics” and thanked TIGTA AIGI Tim Camus for his assistance with the statistical query used to calculate the joint statistics. The Committee discussed joint investigative efforts and differences among calculations used to determine cost savings. Mr. Hoecker suggested Mr. Jones provide another sample of statistics table and present to the AIGI Committee.

Adjournment

- There being no further business, Mr. Hoecker adjourned the meeting at 11:40 a.m.

The following members were present:

Carl Hoecker, SEC IG, IC Chair
Eric Thorson, Treasury IG, IC Vice Chair
Allison Lerner, NSF IG

The following guests and observers were present:

Matt Alessandrino, AIGI, FDIC OIG

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Tim Camus, DIGI, TIGTA

Tom Caulfield, Executive Director, CIGIE Training Institute

Geoff Cherrington, AIGI, GSA OIG

Brian Crane, AIGI, Treasury OIG

Lester Davis, DAIGI, HUD OIG

John Dupuy, AIGI, DHS OIG

Bill Hamel, AIGI, Ed. Dept. OIG

Glenn Harris, Counsel to the Inspector General, SBA OIG

Aaron Jordan, AIGI, PBGC OIG

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Michael P. Stephens, FHFA Principal Deputy IG

Patrick Sullivan, AIGI, EPA OIG

Mary Beth Sullivan, A/AIGI, SEC OIG

Joe Vallowe, DAIGI, VA OIG



Council of the
INSPECTORS GENERAL
on INTEGRITY and EFFICIENCY

**Investigations Committee
Agenda**

Tuesday, April 2, 2013

**SEC Headquarters
100 F Street, NE
Washington, DC 20549**

10:00 a.m. to 11:55 a.m.

ADMINISTRATION

10:00 *OPENING REMARKS*

Carl Hoecker

January 8, 2013 IC minutes

OLD BUSINESS

10:05 *Job Task Analysis*

Geoffrey Cherrington

NEW BUSINESS

10:20 *IGCIA Accreditation of IGITP*

Tom Caulfield

10:40 *Program Fraud Civil Remedies Act (PFCRA)*

Glenn Harris

10:55 *Voluntary Peer Review*

J. Cameron Thurber

11:10 *AIGI conference*

Aaron Jordan

11: 25 *UC guidelines update*

Joseph McMillan

11:40 *Joint Investigative Statistics*

Mark Jones

11:55 *Adjourn*



Council of the
INSPECTORS GENERAL
on INTEGRITY and EFFICIENCY

Investigations Committee
April 2, 2013 10 a.m.
United States Securities and Exchange Commission
100 F Street NE

Meeting Minutes

The meeting was called to order at 10:05 a.m. by Carl W. Hoecker, Inspector General (IG), United States Securities and Exchange Commission (SEC).

Administrative

- Approval of minutes – Mr. Hoecker asked that the minutes from the meeting on January 8, 2013 be reviewed for content. After review, Mr. Jordan noted needed corrections and Mr. Hoecker asked for a motion to approve the minutes. With no objection, the motion was passed.
- Agenda Review – Mr. Hoecker gave an overview of the agenda items and order.

Old Business

- **CIGIE Job Task Analysis** – Mr. Geoffrey Cherrington, AIGI, GSA OIG, briefed the committee on the review of a 90 page draft report from the CIGIE Training Institute. IC committee members discussed using the JTA as a non-mandatory guide and updating the Quality Standards for Investigations.

New Business

- **IGCIA Accreditation of Inspector General Investigator Training Program (IGITP)** – Mr. Tom Caulfield, Executive Director, CIGIE Training Institute, presented a brief overview of the Federal Law Enforcement Training Accreditation process. IGITP and Basic Non-Criminal Investigator Training Program accreditation is expected in July 2013. IGCIA will work to receive accreditation on other Academy courses next year.
- **Program Fraud Civil Remedies Act (PFCRA)** – Mr. Glenn Harris, Counsel to the Inspector General, SBA OIG, on behalf of Ms. Peggy Gustafson, SBA IG, presented a brief overview, with a status report handout. Having been approved by the CIGIE as a cross-cutting project in November 2012, the working group meet January 9, 2013. The next meeting is scheduled for April 24, 2013. A PFCRA handbook has been drafted; the handbook team will meet April 3, 2013, to assess status. DOJ correspondence template and PFCRA training course are being developed.
- **Undercover Review Committee (URC)** – Mr. Joseph McMillan, AIGI, NRC OIG, briefed the committee on URC guidelines with a status report handout. The URC currently uses eight members and two alternates. URC made three recommendations for revision to the CIGIE Undercover Review Guidelines.
- **Joint Investigative Statistics** – Mr. Mark Jones, CIGIE Executive Director, briefed the committee on the difficulty of eliminating duplicate reports of investigation statistics and provided a handout regarding four options to improve the statistic reporting process. TIGTA AIGI Tim Camus offered staff support to determine if electronic queries could be used to reduce or eliminate duplicate reporting.

Adjournment

- There being no further business, Mr. Hoecker adjourned the meeting at 11:30 a.m.

The following members were present:

Carl Hoecker, SEC IG, IC Chair

The following guests and observers were present:

Matt Alessandrino, AIGI, FDIC OIG

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Ken Chason, Counsel to the Inspector General, NSF

Tim Camus, DIGI, TIGTA

Tom Caulfield, Executive Director, CIGIE Training Institute

Geoff Cherrington, AIGI, GSA OIG

Brian Crane, AIGI, Treasury OIG

John Dupuy, AIGI, DHS OIG

Charles K. Edwards, DIG, DHS OIG

Bill Hamel, AIGI, Ed. Dept. OIG

Glenn Harris, Counsel to the Inspector General, SBA OIG

Mark Jones, Executive Director, CIGIE

Aaron Jordan, AIGI, PBGC OIG

Joseph McMillan, AIGI, NRC OIG

Dan O'Rourke, AIGI, SBA OIG

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Sheldon Shoemaker, Special Assistant, SBA OIG

Michael P. Stephens, FHFA Principal Deputy IG

Robert P. Storch, Counsel to the Inspector General, DOJ

Patrick Sullivan, AIGI, EPA OIG

Mary Beth Sullivan, A/AIGI, SEC OIG

Joe Vallowe, DAIGI, VA OIG

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Council of the
INSPECTORS GENERAL
on INTEGRITY and EFFICIENCY

Investigations Committee
Agenda
Tuesday, January 8, 2013

USCP Headquarters
119 D Street, NE
Washington DC 20510

10:00 AM to 11:30 PM

ADMINISTRATION

10:00 *OPENING REMARKS*

Carl Hoecker

October 23, 2012 IC minutes

OLD BUSINESS

10:05

NEW BUSINESS

10:10 *Program Fraud Civil Remedies Act (PFCRA)*

Glenn Harris

10:25 *Job Task Analysis*

G. Cherrington/A. Jordan

10:45 *Investigations Academy Course Curriculum Reviews*

G. Cherrington

11:00 *IGCIA Update*

Tom Caulfield

11:15 *Voluntary Peer Review*

J. Cameron Thurber

11:30 *Adjourn*



Council of the
INSPECTORS GENERAL
on INTEGRITY and EFFICIENCY

Investigations Committee
January 8, 2013 10 a.m.
United States Capitol Police Headquarters
119 D Street NE

Meeting Minutes

The meeting was called to order at 10:00 a.m. by Carl W. Hoecker, Inspector General (IG), United States Capitol Police (USCP).

Administrative

- Approval of minutes – Mr. Hoecker asked that the minutes from the meeting on October 23, 2012 be reviewed for content. After review Mr. Hoecker asked for a motion to approve the minutes. With no objection, the motion was passed.
- Agenda Review – Mr. Hoecker gave an overview of the agenda items and order.

Old Business – There being no outstanding business items from the previous meeting, Mr. Hoecker moved directly to the new business before the committee.

New Business

- **Program Fraud Civil Remedies Act (PFCRA)** – Mr. Glenn Harris, Counsel to the Inspector General, SBA OIG, on behalf of Ms. Peggy Gustafson, SBA IG, presented a brief overview, with a handout, of “*The Program Fraud Civil Remedies Act of 1986*”. Having been approved by the CIGIE as a cross-cutting project in November 2012, the first meeting to examine putting out a survey and developing a white paper will be held January 9, 2013.
- **CIGIE Job Task Analysis** – Mr. Geoffrey Cherrington, AIGI, GSA OIG, briefed the committee on the progress of a 90 page draft report from the CIGIE Training Institute, currently under review by the AIGI committee. Subsequent to this review, comments will be due back from the AIGI Committee on the draft to Mr. Cherrington by January 15, 2013.
- **Investigations Academy Course Curriculum Reviews** – Mr. Cherrington then briefed the committee and discussed that historically the IG CIA has taken the recommended changes from the CRCs and incorporated them into the new lesson plans for each respective class. The AIGIs were advised of the changes and it was then incumbent upon each AIGI to brief their individual IGs on those changes. Currently the AIGI Training Subcommittee reviews the Curriculum Review Committee (CRC) changes and provides feedback whereupon the changes are incorporated and then sent to the AIGIs as an “FYI”. Because the IC has expressed interest in having more exposure to changes, the following options were suggested as a way forward:

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Ms. Angela Hrdlicka, Executive Director, Inspector General Criminal Investigator Academy (IGCIA), offered some overview and an update of the curriculum review for the Public Corruption CRC and staffing support.

- **IGCIA FLETC Update Briefing** – Mr. Tom Caulfield, Executive Director, CIGIE Training Institute, introduced Ms. Angela Hrdlicka, who provided a summary presentation, with handout, of the IG Investigator Training Program. A committee member inquired, pursuant to ongoing issues at their agency, whether the curriculum incorporates education dealing with union issues such as representatives present during interviews. Ms. Hrdlicka confirmed that the IGITP curriculum did include course work and scenario based training on cases involving unions and union representatives. Ms. Hrdlicka reminded the committee that the FY13 training catalog is now available on the IGCIA website.
- **H.R. 4310-339** – Mr. Hoecker distributed copies of a portion of the National Defense Authorization Act for Fiscal Year 2013, which pertains to the protection of law enforcement officers with regard to liability purposes, who act under the color of their office in the line of duty during off duty hours.
- **Voluntary Peer Review** – Mr. J. Cameron Thurber, Counsel/Chief Investigator, FEC OIG, who is managing the scheduling of the DFE investigations peer review program, provided attendees with a revised peer review schedule for DFEs (Investigations) dated November 29, 2012. Mr. Thurber mentioned there may be a training session held to assist those OIGs conducting the review.
- Mr. Hoecker advised the committee that effective January 4, 2013, Mr. Joseph McMillan, AIGI, NRC OIG, has been reappointed as the chairperson of the Undercover Review Committee (URC) and will be appointing a minimum of five AIGIs to serve on the URC with him.
- Mr. Aaron Jordan, AIGI, PBGC OIG, and AIGI Committee co-chairperson, informed the committee that on January 17, 2013, he will brief the OGC on the new ombudsman and the impact of the Whistleblower Retaliation Act on investigations. Mr. Jordan also mentioned that his committee is working on an updated peer review schedule through 2015, for those OIG whose peer review is mandatory. This schedule will be issued when deconflicting audit and investigation peer review schedules and participants have been resolved. Also being worked on is a training website for the entire IG communityu8.

Adjournment

- There being no further business, Mr. Hoecker adjourned the meeting at 11:00 AM

The following members were present:

Carl Hoecker, USCP IG, IC Chair
Eric Thorson, Treasury IG, IC Vice Chair
Allison Lerner, NSF IG
Steve Linick, FHFA IG
David Montoya, HUD IG
Karl Schornagel, LOC IG

The following guests and observers were present:

Matt Alessandrino, AIGI, FDIC OIG
Mark Beames, XO, USCP OIG

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Alan Boehm, AIGI, NSF
Tim Camus, DIGI, TIGTA
Tom Caulfield, Executive Director, CIGIE Training Institute
Geoff Cherrington, AIGI, GSA OIG
Brian Crane, AIGI, Treasury OIG
George Dorsett, DAIGI, DOJ OIG
John Dupuy, AIGI, DHS OIG
Karen Ellis, AIGI, USDA OIG
Bill Hamel, AIGI, Ed. Dept. OIG
Glenn Harris, Counsel to the Inspector General, SBA OIG
Angela Hrdlicka, Executive Director, IG CIA
Aaron Jordan, AIGI, PBGC OIG
James O'Neill, AIGI, VA OIG
Dan O'Rourke, AIGI, SBA OIG

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Lee Quintyne, DAIGI, GSA OIG
Sheldon Shoemaker, Special Assistant, SBA OIG
Michael P. Stephens, FHFA Principal Deputy IG
Patrick Sullivan, AIGI, EPA OIG
J. Cameron Thurber, Counsel/Chief Investigator, FEC OIG
Joe Vallowe, DAIGI, VA OIG

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Council of the
INSPECTORS GENERAL
on INTEGRITY and EFFICIENCY

Investigations Committee
Agenda
Tuesday, October 23, 2012

USCP Headquarters
119 D Street, NE
Washington DC 20510

10:00 AM to 11:30 PM

ADMINISTRATION

10:00 *OPENING REMARKS*

Carl Hoecker

September 4, 2012 IC minutes

OLD BUSINESS

10:05 *Job Task Analysis Paper*

Tom Caulfield

10:15 *Voluntary Peer Review*

Aaron Jordan

10:25 *Digital Forensics Quality Standards – vote to adopt (tentative)*

Carl Hoecker/Becky Batts

10:35 *S&D Workshop*

Allison Lerner

NEW BUSINESS

10:55 *IGCIA FLETC Update Briefing*

Angela Hrdlicka

11:15 *S&D Video*

Steve Linick

11:30 *Adjourn*



Council of the
INSPECTORS GENERAL
on INTEGRITY and EFFICIENCY

Investigations Committee
October 23, 2012 10 a.m.
United States Capitol Police Headquarters
119 D Street NE

Meeting Minutes

The meeting was called to order at 10:00 a.m. by Carl W. Hoecker, Inspector General (IG), United States Capitol Police (USCP).

Administrative

- Approval of minutes – Mr. Hoecker asked that the minutes from the meeting on September 4, 2012 be reviewed for content. After review Mr. Hoecker asked for a motion to approve the minutes. With no objection, the motion was passed.
- Agenda Review – Mr. Hoecker gave an overview of the agenda items and order.

Old Business

- **CIGIE Job Task Analysis (JTA) Paper** – Mr. Tom Caulfield, Executive Director, CIGIE Training Institute, updated the committee on the status the “*Job Task Analysis*” paper. A synopsis was given of points previously covered to include that the draft report.

Mr. Caulfield sent out an email and retracted the JTA research report which had been prematurely sent to the AIGI community. The Training Institute would work to address the concerns raised by the IC by working more closely with the AIGI Committee and the Training subcommittee in the development of the JTA report. Mr. Caulfield reported on progress made thus far on each of the five taskings as listed in the September 6, 2012, Memorandum for the Record, *Status of Taskings for the CIGIE Training Institute*. The consensus of the committee was that the retraction email is sufficient.

Mr. Hoecker inquired as to the intended timeline to provide the draft JTA to the Investigations Training Subcommittee and the Professional Development Committee. Mr. Jordan and Mr. John Dupuy, A/AIGI DHS OIG, accepted thirty days for each group as an acceptable time table with a subsequent submission to the AIGI Committee, the final draft coming back to the IC on or about January 15, 2013. The IC would like to see, then forward, the JTA final draft to the EC soon after that.

- **Voluntary Peer Review** – Mr. Aaron Jordan, AIGI, PBGC OIG, provided background on what has transpired regarding the development of a peer review schedule for DFE OIG, deconflicting audit and investigation peer review schedules and participants, and putting together a training program for DFE OIG.

Mr. Jordan introduced Mr. J. Cameron Thurber, Counsel/Chief Investigator, FEC OIG, who has volunteered to take over scheduling for the DFE investigations peer review program. Mr. Thurber has proposed revisions to the schedule to account for conflicts and changes, and hopes to have this finalized very soon. He also plans to have a meeting of all entities to make sure everyone is on the same page, and present an overview of the training NSF held in the past either at that meeting or at a second one. Mr. Thurber also mentioned that Alan Boehm at NSF has agreed to assist as needed, especially in the areas of training and conducting the review. A

Peer Review Schedule for DFEs (Investigations) dated October 22, 2012, was provided to the members.

- **Digital Forensics Quality Standards (DFQS)** –Ms. Becky Batts, PBGC IG and IT Committee Chairperson, requested a vote on the draft DFQS by the IC members subsequent to having it referred to the Executive Council membership. Background was provided by Mr. Charles Coe, DIG IT Audit, ED OIG, who pointed out that certain areas within the DFQS were intentionally left nonspecific, given the various differences between the 73 OIGs and the need for mission adaptability when sharing resources. Mr. Hoecker asked for a motion that the IC accept the DFQS and support moving the DFQS to the CIGIE EC for further action. The motion was made and carried.
- **Suspension and Debarment Workshop** – Representing IG Allison Lerner, Mr. William Killgallin, Director of Legal, NSF OIG, provided an update on the Suspension and Debarment (S&D) Working Group. The S&D workshop is on target and, due to an overwhelming response, is currently working from a waiting list of prospective attendees. An S&D survey went out on October 21, 2012, and an S&D white paper will be forthcoming, most likely after the S&D workshop.

New Business

- **Federal Audit Executive Council (FAEC)** – Mr. Hoecker apprised the committee that he would be speaking at the FAEC meeting on November 27, 2012.
- **Suspension & Debarment Video** – In the absence of Mr. Steve Linick, FHFA IG, Mr. Michael Stephens, FHFA Principle Deputy IG, informed the committee that the S&D video is currently in production through a partnership with the US Attorney's Office.
- **IGCIA FLETC Update Briefing** – Ms. Angela Hrdlicka, Executive Director, Inspector General Criminal Investigator Academy (IGCIA), provided handouts and an overview of achievement highlights of the IGCIA for fiscal year 2012. Ms. Hrdlicka noted that the FY13 training catalog is now available on the IGCIA website, and a course curriculum review will be held at CIGIE for the public corruption training program. Mr. Hoecker reminded the committee that tuition fees are not covered by CIGIE and inquired as to an AIGI Committee review of the prepared curriculum.

Mr. Jordan stated that the Training Subcommittee is developing a web-based learning management system. The website would carry course information and descriptions, downloads, notification capability and reporting functions. Mr. Mark Jones, CIGIE Executive Director, pointed to the USPS OIG website as a possible site with hosting or integration possibilities. Ms. Mary Kendall, Interior Department Acting IG, posited the idea of an expanded online site that would serve the entire IG community.

Adjournment

- There being no further business, Mr. Hoecker adjourned the meeting at 11:05 AM

The following members were present:

Carl Hoecker, USCP IG, IC Chair
Eric Thorson, Treasury IG, IC Vice Chair
Michael Horowitz, DOJ IG
Karl Schornagel, LOC IG
Kathleen Tighe, Ed. Dept. IG

The following guests and observers were present:

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Rebecca Batts, IG, PBGC

Mark Beames, XO, USCP OIG

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Tim Camus, DIGI, TIGTA

Tom Caulfield, Executive Director, CIGIE Training Institute

Brian Crane, AIGI, Treasury OIG

Chuck Coe, AIG for IT Audits and Computer Crime Investigations, ED OIG

John Davidovich, Counsel, FDIC OIG

John Dupuy, AIGI, DOI OIG

Karen Ellis, AIGI, USDA OIG

Bill Hamel, AIGI, Ed. Dept. OIG

Glenn Harris, Legal Counsel, SBA OIG

Angela Hrdlicka, Executive Director, IGCIA

Mark Jones, Executive Director, CIGIE

Aaron Jordan, AIGI, PBGC OIG

Mary Kendall, Acting IG, DOI

Bill Killgallin, Director of Legal, NSF OIG

James O'Neill, AIGI, VA OIG

Dan O'Rourke, AIGI, SBA OIG

John Phillips, SAC, Treasury OIG

Lee Quintyne, DAIGI, GSA OIG

Michael P. Stephens, FHFA Principal Deputy IG

Patrick Sullivan, AIGI, EPA OIG

J. Cameron Thurber, Counsel/Chief Investigator, FEC OIG

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