



## REIMBURSABLE DETAIL OPPORTUNITY

### Audit Manager

AmeriCorps OIG is seeking an individual from the CIGIE membership organizations for a reimbursable detail for twelve months. Upon mutual interest, the detail is renewable for another six to twelve-month period. The position is in a small, 30+ person, award-winning OIG that is fast-paced, takes on challenging assignments, and is looking to innovate.

### Duties:

Under the supervision of the Director of Pandemic Oversight, the audit manager provides oversight to OIG staff and independent public accounting firms conducting performance audits, evaluations, special projects, and agile reviews of AmeriCorps' programs and operations funded by the American Rescue Plan. The use of data analytics and collaboration with the Office of Investigations is also a part of the assignment. The detailee is also responsible for independently planning, conducting, and coordinating work, with substantial and continuing responsibility for ensuring project success.

### Requirements:

- Experienced GS-13, GS-14, or equivalent. Auditing series 0511 preferred. Grants experience a plus.
- In-office attendance is one day per week. Occasional second day onsite as needed.
- Strong critical thinking skills, analytical abilities, and problem-solving approaches.
- Collegial and collaborative working relationships within the OIG and with key agency counterparts.
- Rapidly adapts to the latest information, changing conditions, or unexpected obstacles.
- Promotes and maintains exacting standards of integrity, quality, and accountability.
- Displays excellent written and oral communication skills.
- Makes sound, well-informed, and objective decisions; perceives the impact and implications of decisions; commits to action, even in uncertain situations, promotes innovation and serves as a catalyst for change to accomplish organizational goals.
- Influences, motivates, and challenges others; adapts leadership styles to a variety of situations.
- Shows understanding, friendliness, courtesy, tact, empathy, concern, and politeness to others; develops and maintains effective relationships with others and promotes an inclusive work culture.

### How to Apply:

Applicants must provide the following by **February 21, 2024**, to Jacqueline Wall, Chief Administrative Officer ([j.wall@americorpsoig.gov](mailto:j.wall@americorpsoig.gov)):

1. Resume
2. Narrative explaining qualifications (Maximum 500 words)
3. Approval from the Inspector General (Email or Memo)

AmeriCorps OIG will reimburse the selected agency not to exceed a salary rate of GS-14 step 3 as reflected on the Washington, DC pay table (currently at \$148,689 per year).

Candidates must provide all required information by the deadline. Once a candidate is selected, AmeriCorps OIG and the selectee's OIG will complete an interagency agreement (IAA) and memorandum of understanding (MOU). The IAA and/or MOU must be in place before the candidate can onboard.

Selectees remain employees of their home agency for the duration of the detailed assignment.

Please contact Jacqueline Wall ([j.wall@americorpsig.gov](mailto:j.wall@americorpsig.gov)) with any questions.