



**Central Intelligence Agency  
Office of Inspector General**

**Deputy Assistant Inspector General for Investigations**

Grade: Senior Intelligence Service (SIS) or Senior Executive Service (SES) equivalent Additional Grade

Accepted: GS-15

Location: Washington Metro Area/Chantilly, VA

Vacancy Close Date: 7 August 2020

Security Clearance Required: Top Secret//SCI

Polygraph Level Required: Full Scope

**Duty Description**

The Central Intelligence Agency's, Office of Inspector General (CIA OIG) is seeking a highly experienced and motivated leader to serve as the Deputy Assistant Inspector General for Investigations (DAIGI). The Office of Investigations (INV) is one of four offices which comprise the CIA OIG. INV is responsible for conducting and coordinating investigative activity related to allegations of fraud, waste, and abuse and violations of law and regulations in the administration of CIA programs and operations. OIG investigative activities frequently draw a high-level of interest and require interaction with senior leaders within the Agency and ranking officials outside of CIA. The DAIGI will work closely with the Special Agent in Charge (SAC) to oversee the operations of the Investigations Staff. Together they provide oversight of all investigative and administrative functions under INV. Duties include:

The DAIGI leads, directs, and manages all criminal and administrative investigations, while providing strategic guidance and information on various technical situations.

- Manage all investigative activity into matters such as contract and procurement fraud, theft of government property, conflict of interest, intelligence oversight matters, and whistleblower reprisals.
- Work closely with the Assistant Inspector General for Investigations (AIGI) and other senior level personnel within the OIG in the development of long-range strategic planning and implementation of future programs.
- Responsible for determining investigative priorities, ensuring the timeliness of investigative activity and investigative reporting; managing all personnel resources and requirements; and coordination with external law enforcement agencies as appropriate.

- Analyze any new or recently revised regulations, policies, Federal statutes, and investigative procedures to ensure investigative activity is conducted in accordance with the Council of the Inspectors General on Integrity and Efficiency (CIGIE) Quality Standards for Investigations, and Attorney General Guidelines.
- Maintain a good working relationship with Assistant U.S. Attorneys in the geographic region for cases referred and accepted for prosecution.
- Work closely with other OIGs, federal offices, and law enforcement agencies to keep abreast of joint investigations and to seek their assistance as OIG investigations may warrant.

Some overseas and domestic travel may be required.

**Qualifications:**

**The qualifications statement must address the required qualifications listed below. Applications will be considered incomplete without this information and will not be processed.**

\*This is a GS-15/Tier 1 Senior Intelligence Service (SIS) level position. Only the most qualified GS-15 and SIS/SES officers will be considered.

Due to the highly sensitive nature of the responsibilities of this position, successful candidates must have impeccable integrity and possess a high degree of professionalism. As part of the candidate assessment process, a thorough background investigation and a detailed suitability review of each qualified candidate will be conducted.

This is considered a secondary covered position and requires a minimum of three years of experience in a designated primary position in order to qualify for the CIA's FERS law enforcement retirement benefit.

Transfer Requirement for FERS: To be eligible for secondary coverage, an employee: while covered under the retirement provisions moves directly (without a break in service exceeding 3 days) from a primary position to a secondary position; AND completes 3 years of service in a primary position, including any such service during which no FERS deductions were withheld; AND must be continuously employed in a secondary position or positions since moving from a rigorous position. Except: a break in employment in secondary positions that begins with an involuntary separation (not for cause).

Employees subject to special retirement coverage for law enforcement officers must retire at age 57 upon completing 20 years of law enforcement service under the special retirement provisions. If these 20 years of service are not attained at age 57, mandatory retirement required upon completion of 20 years of service.

This position requires a Top Secret/Sensitive Compartmented Information (TS/SCI) security clearance, therefore, applicants must successfully complete a thorough medical and psychological exam, a polygraph interview and an extensive background investigation. US citizenship is required.

Successful candidates must have unblemished security clearance and performance appraisal records.

Prior completion of Criminal Investigator Training Program (CITP) at the Federal Law Enforcement Training Center (FLETC), or its federal equivalent such as the FBI or DEA Basic Agent Academy is required.

Knowledge of criminal laws, Federal rules of procedure and evidence, investigative principles, techniques, and related precedent court decisions.

Prior experience must include supervising a team engaged in conducting comprehensive investigations encompassing allegations of criminal misconduct, serious administrative infractions or integrity violations involving individuals, groups, or large organizations. Types of investigations include violations of Title 18, United States Code, including fraud, bribery, larceny, embezzlement, collusion, conflict of interest, contract and procurement fraud, and other Federal criminal violations.

Strong leadership skills with a demonstrated ability to manage a large organization; drive and implement organizational change, process improvements, and data driven decision making - resulting in improved timeliness, productivity and quality assurance processes.

Excellent analytic skills; superior written and oral communications skills; strong interpersonal and representational skills, including the ability to interact with people at all levels and positions within and outside of the Agency; demonstrated ability to manage multiple taskings, set priorities, and work in a high-profile environment.

A broad knowledge and a detailed understanding of the CIGIE Quality Standards for Investigations; Demonstrated knowledge of the federal criminal justice system and federal criminal offenses; and, Familiarity with the laws and regulations governing CIA activities.

**How to Apply:**

Applicants must submit a resume and a written statement addressing their interest in and qualifications for the position. If possible, performance appraisals covering the last two years should also be included.

IC government candidates can submit an application through the Joint Duty site and obtain permission through written endorsement from your employing IC element. Please contact your agency's Joint Duty Program Office for internal nomination procedures.

All other government candidates should send application packages via unsecure fax to (703)374-8976 or e-mail [heathjb@ucia.gov](mailto:heathjb@ucia.gov) no later than COB on the closing date of this announcement. Applications will not be accepted after the vacancy closing date. For any application questions please call (703)374-8050.

**SF-50 - All current Federal Government employees must submit a copy of their most current SF-50.**

**What to Expect Next:**

The most highly qualified candidates will be referred to the hiring manager for further consideration and possible interview. We expect to make a selection within 30 days of the closing date of this announcement. Due to the large number of applications received, applicants will ONLY be contacted if they have been selected for an interview.

CIA Contact Information:

Heather Barlow (703) 374-8050