



## U.S. AbilityOne Commission Office of Inspector General

### Detail opportunity - Reimbursable

The U.S. AbilityOne Commission Office of Inspector General (OIG) is pleased to offer a four-month fully reimbursable detail opportunity with meaningful leadership development opportunities. This detail offers an unique opportunity to develop experience and narratives for multiple Executive Core Qualifications that define the competencies needed for entry to the Senior Executive Service.

This OIG is a small boutique office where the legal staff is involved in most functions of the office. The office is seeking a highly skilled **Senior Counsel or Senior Investigative Counsel** to join the OIG's team. This detail is open **only** to current staff members in the federal Inspector General community in **Series 0905 at the GS 14-15 levels**. This detail is expected to last four months but may be extended. The position is in Washington, DC. and is not a remote position. The opportunity is available immediately.

#### Detail Information:

The position is in the Office of Counsel and/or the Office of Investigations. This position is to provide counsel to the OIG and investigate serious and often sensitive and complex misconduct and mismanagement allegations within the US AbilityOne Commission and its programs. Duties include:

- Supervises junior counsel and investigative attorney. Provides legal advice regarding investigations of potential violations of criminal, civil, or administrative statutes, regulations, rules or policies, including developing investigative plans, preparing for and conducting interviews of witnesses and subjects, and reviewing emails and other documentary evidence;
- Serve as a member of the OIG senior executive staff, providing guidance on the full range of professional legal services and advice with respect to the formulation, coordination, revision and execution of agency actions, operations, and policies;
- Serve as the legal and policy support to the senior executive staff and make legislative and policy recommendations based upon research, analysis and the evaluation of expert information;
- Represent the OIG before The U.S. AbilityOne Commission, the Council of Inspectors General for Integrity and Efficiency (CIGIE), including the Council of Counsels, state and local governments, and other organizations.
- Review and analyze internal program policies and formulate new policies through negotiation, the setting of precedents, and the continual analysis of the scope of the IG Act and its amendments.



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- Prepares legal documents and other materials in connection with ongoing investigations, including subpoenas and document requests, analytical memoranda, and reports of interview;
- Conducts legal research and advises OIG leadership on substantive legal matters encountered during investigations, including determining legal precedent applicable to investigations, applying criminal, civil, and administrative laws to specific fact patterns, and assessing sufficiency of evidence following investigative activities;
- Drafts analytical written products that present complex fact patterns, explain governing laws, rules, and policies, and analyze evidence gathered in an investigation; and
- Reviews evidence and information or allegations concerning conduct of all levels of employees that may violate governing law, regulations, rules, policies, and standards of conduct. Conducts legal research and provides legal guidance on the scope and conduct of investigations.

The ideal candidate will have a minimum of 8 years of legal experience after passing the bar exam, preferably with experience in an OIG. The candidate should possess experience conducting **or** supporting investigations of potential violations of criminal, civil, or administrative statutes, regulations, rules, or policies; developing investigative plans, and preparing for and conducting interviews of witnesses and subjects; and reviewing or drafting reports of investigations or other written products that analyzed evidence related to potential violation of law, rule, or policy. The candidate must meet the high ethical and integrity standards of the OIG and embrace the organizational values of objectivity and independence, integrity, and getting results. The candidate must thrive in an independent environment that values open communication, feedback, and constructive dialogue from all levels in the organization.

Interested applicants should send their resume and statement of support from their manager to LoGin Ward, Administrator Officer, [lward@oig.abilityone.gov](mailto:lward@oig.abilityone.gov). Resumes will be accepted until Monday, June 2, 2025.

For more information about AbilityOne OIG, please visit our website at:

<https://abilityone.oversight.gov/>