

Deputy Assistant Inspector General for Audits

Job Summary

This position functions as the Deputy Assistant Inspector General for Audits (DAIGA) for the Audit Unit. Incumbent serves as a principal advisor and assistant to the Assistant Inspector General for Audits (AIGA) for the overall planning, reporting, liaison, organizational, and resource management for the effective performance of the Audit Unit, which entails financial, performance, and attestation audits; reviews of internal controls, and audits and investigative projects covering these activities in all organizational entities comprising the District government.

Duties and Responsibilities

In conjunction with the AIGA, plans, develops, implements, tracks, and manages audits and oversight activities to ensure effective management, performance and control of District costs, which includes (1) reviews of District government operations and programs for economy, efficiency, effectiveness, and equity; (2) reviews of contract costs for propriety, including both pre-award and post award audits; and (3) reviews of the quality and appropriateness of services provided to the District, including reviews of performance and compliance with District government policies and regulations, among others. This includes the use of appropriate project management methodologies to efficiently and effectively complete all audit engagements. Leads the development, maintenance, and implementation of adequate policies and procedures to ensure compliance with the generally accepted government auditing standards (GAGAS) and project management principles throughout all phases of the audit process.

Provides feedback to the senior-level auditors/analysts relating to their management of activities for the supervision, documentation, quality management, and professional development of audit staff. Serves as the principal quality assurance official for all audit products to ensure compliance with GAGAS, quality standards, and internal operating policies and procedures and to determine sufficiency of audit products for issuance. Provides a management culture for annual performance appraisal reviews of all audit staff and managers; empowers employees to excel in their positions; improves the quality of life in the workplace; provides fair and equitable treatment in all aspects of personnel management without regard to political affiliation, race, color, religion, national origin, sex, marital status, age, or disability; and ensures proper regard for employees privacy and constitutional rights.

Performs other related duties as assigned

Education

511 series degree requirement: accounting, auditing, or a degree, including auditing courses in a related field such as business administration, finance, or public administration that included or was supplemented by 24 semester hours in accounting. The 24 hours may include up to 6 hours of credit in business law.

343 series degree: Auditing courses in a related field such as business administration, finance, or public administration

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Must have at least 10+ years of experience managing a team, group or leading an operation.

Work Environment

Work is performed in a normal office setting

Other Significant Facts:

Promotion Potential: No known promotion

Duration of Appointment: Management Supervisory Service

Pay Plan, Series, and Grade: MS-511-15 or MS-343-15

This position is not represented by a collective bargaining unit.

This position is in the Management Supervisory Service (MSS) and serves at the discretion of the appointing official.

The incumbent of this position will be subject to enhanced suitability screening pursuant to Chapter 4 of DC Personnel Regulations, Suitability – Security Sensitive.

If you are currently receiving a federal retirement, this will not impact your retirement

“If the position you are applying for is in the Career, Management Supervisory, or Educational Service at an annual salary of one hundred fifty thousand dollars (\$150,000) or more, you must establish residency in the District of Columbia within one hundred eighty (180) days of the effective date of the appointment and continue to maintain residency within the District of Columbia throughout the duration of the appointment.”

The District of Columbia Government does not discriminate in employment on the basis of race, color, religion, sex including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factors.

Submission of a resume alone is NOT a complete application. This position may require the completion of additional form/s and/or supplemental materials. Failure to provide the required information and/or materials will result in your application not being considered for employment.

To Apply:

https://careers.dc.gov/psc/erecruit/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS_CG_SEA_RCH_FL.GBL?Page=HRS_APP_JBPST_FL&Action=U&FOCUS=Applicant&SiteId=1&JobOpeningId=29941&PostingSeq=1