

## **Federal Trade Commission, Office of Inspector General**

The Federal Trade Commission (FTC) Office of Inspector General (OIG) is seeking an individual to work on a reimbursable 90-120 day detail (which could be extended for an additional 90-120 days upon mutual agreement), beginning as soon as March 30, 2020. The individual will serve as Acting Counsel to the Inspector General until the recruitment and appointment of a permanent Counsel to the Inspector General is completed. The position is graded at the GS-15 level and is non-supervisory. Applicants must be current federal or legislative branch civilian employees eligible to be considered at the GS-15 level.

The individual will serve as the principal legal advisor to the Inspector General. In addition to assisting the Inspector General with briefings and other interactions with the FTC Chairman, Commissioners, Commission leadership, and Congress, the candidate will:

- provide expert legal advice to the Inspector General and all OIG staff on investigative, audit, inspection, and Freedom of Information Act issues;
- work collaboratively with the Lead Investigator in ensuring evidence is appropriately documented, and in developing reports of investigation;
- prepare subpoenas and ensure the proper completion and filing of legal documents in cases under review;
- represent the OIG at judicial proceedings for the enforcement of subpoenas and in obtaining court orders in furtherance of investigations, inspections, and audits; and
- recommend, develop, and institute policies and practices governing the conduct of investigations.

The FTC OIG office is comprised of seven staff members and its office is located at 700 D Street SW, Washington, D.C. Additional information about the FTC OIG can be found at <https://www.ftc.gov/about-ftc/office-inspector-general>. Information about the FTC can be found at [www.ftc.gov](http://www.ftc.gov).

Persons interested in applying for this position should forward a resume by **Friday, February 28, 2020**, to Dyane Pickett, Administrative Assistant, FTC, OIG at [dclarkepickett@ftc.gov](mailto:dclarkepickett@ftc.gov).

If you have any questions about the position or this announcement, please feel free to contact Dyane Pickett at 202-326-2947.