

DETAIL/TEMPORARY PROMOTION OPPORTUNITY ASSIGNMENT

Opening Date: July 15, 2026

Closing Date: July 22, 2026

Announcement of a Detail or Temporary Promotion (up to 12 months) at the Department of Health and Human Services (HHS), Office of Inspector General (OIG), Office of Management and Policy (OMP), Deputy Chief Financial Officer, Acquisitions Division.

POSITION: Acquisitions Director, GS-0301-15

APPLICABILITY: This assignment is open to all OIG permanent employees.

LOCATION OF ASSIGNMENT: Any OIG Office location

DESCRIPTION OF ASSIGNMENT/DUTIES:

This position provides managerial leadership, technical direction, and oversight for the OIG Acquisitions Division. Develops acquisitions and contracts policies. Determines the adequacy and effectiveness of existing policy and recommends changes to reflect new acquisition requirements and regulations of the Department, General Services Administration (GSA), and other regulatory Federal agencies.

- Assumes the full range of supervisory responsibilities for staff members directed by this position.
- Directs all contracting and procurement activities above micro-purchases for OIG programs nationwide.
- Ensures program requirements are met, along with financial integrity and compliance with regulations. Provides technical and administrative direction and coordination in the execution of approved policies and programs carried out by the division; and reviews and evaluates division programs to determine optimum effectiveness.
- Develops and administers the small and disadvantaged business program. Ensures small business goals are accomplished and are in alignment with the Strategic Plan and objectives established by the Office of Small and Disadvantaged Business Utilization.
- Serves as a technical expert and senior Contracting Officer for OIG with unlimited signatory authority for significant systems or program acquisition generally involving large funding levels and multi-year commitments.
- Serves as the Acquisition Career Manager, ensuring program/project managers, contracting officers, and contracting officers' representatives are trained and certified, in accordance with Federal laws and Departmental guidelines.

Performs other duties as assigned.

TO BE CONSIDERED FOR THIS DETAIL: Employees serving under a detail remain at their current grade and rate of pay and are not required to meet the qualification requirements described above. Detail applicants will be evaluated based on relevant experience related to the duties of this position, as reflected in the resume

TO QUALIFY FOR TEMPORARY PROMOTION: Applicants must meet all the qualification requirements described below by the closing date of this announcement.

To qualify at the GS-15 grade level, applicants must have one (1) year of specialized experience equivalent to at least the next lower grade level (GS-14) which provided the applicant with the knowledge, skills, and abilities to perform the duties of the position. Applicants must also meet time-in-grade requirements (52 weeks at the GS-14 grade level) by the closing date of this announcement.

Qualifying specialized experience must demonstrate the following:

Experience includes providing authoritative guidance to senior-level officials on delivering high-quality goods and services, analyzing programs to identify operational issues; **AND**

Experience developing solutions, providing managerial leadership to direct, coordinate, or oversee work, and determining the adequacy and effectiveness of existing policies and recommending changes to reflect new requirements or regulations.

PERIOD OF ASSIGNMENT: This assignment will commence on or about July 26, 2026, not to exceed 12 months. Please note, this position will not be made permanent.

APPLICATION PROCEDURES AND WHAT TO SUBMIT:

To apply for this position, you must email a complete Application Package which includes:

Resume: For qualifications determinations your resume must contain dates of employment (i.e., month/year to month/year, or month/year to present). Resumes that do not contain this information will be marked as insufficient and applicants may not receive consideration for this position.

Resumes must be no more than 2 pages in length. Interested employees must submit a current resume.

To be considered you must email your resume no later than 11:59 p.m. Eastern Time (ET) on July 22, 2026.

All interested employees must obtain supervisory approval prior to submitting resume for consideration.

POINT OF CONTACT: Interested employees must email a resume to Denise Thompson at: denise.thompson@oig.hhs.gov no later than Wednesday, July 22, 2026, 11:59 p.m. Eastern Time (ET).

EVALUATION CRITERIA: Applicants will be evaluated based on the information provided in the resume. Employees with relevant experience related to the duties of this position will be detail or temporary promotion of up to 12 months,

EQUAL EMPLOYMENT OPPORTUNITY: All eligible applicants will receive consideration for the developmental assignment without regard to race, religion, color, national origin, age, sex, disability, political affiliation, or any other non-merit factor.

REASONABLE ACCOMMODATION: If you need a reasonable accommodation for any part of the application and hiring process, please contact akira.grace@oig.hhs.gov.

*The Fair Chance to Compete for Jobs Act (FCA) prohibits federal agencies from requesting an applicant's criminal history record **prior** to extending a conditional offer of employment. **In accordance with [5 U.S. Code § 9202\(c\)](#) and [5 C.F.R § 920.201](#) certain positions are exempt from the provisions of the FCA.** Applicants who believe they have been subjected to a violation of the FCA may submit a written complaint to the Department by email at FairChanceAct@hhs.gov.*

Exceptions: In accordance with [5 U.S. Code § 9202\(c\)](#) and [5 C.F.R § 920.201](#), this prohibition regarding criminal history inquiries does not apply to applicants being appointed to positions that require a determination of eligibility for access to classified information; assignment to or retention in sensitive national security duties or positions; or is a Federal law enforcement officer or dual-status military technician position. For more information regarding the Fair Chance Act please visit [Federal Register - Fair Chance To Compete for Jobs](#)

Fair Chance Act Non-Compliance Complaint: An applicant who believes they have been subjected to a violation of the Fair Chance Act may submit a complaint to the agency within 30 calendar days of the date of alleged non-compliance with 5 U.S.C. 9202 and 5 CFR part 920. Complaints may be submitted to: FairChanceAct@oig.hhs.gov.