

**Federal Reserve Board – Deputy Inspector General for Investigations for Headquarters Operations – OIG
Requisition 22372**

Posting Link

Position will be Open from 3/1/21 to 3/12/21

Interested individuals, please apply online and click here:

<https://frbog.taleo.net/careersection/1/jobdetail.ftl?lang=en&job=22372>

I. DIVISION SPECIFIC REQUIREMENTS:

With input from the Associate Inspector General for Investigations (AIGI), Deputy Inspector General (DIG), and Inspector General (IG), directs and manages the HQ Operations program. This program is charged with conducting, supervising, and coordinating criminal, civil, and administrative investigations relating to fraud, waste, or mismanagement in the programs and operations of the Board of Governors of the Federal Reserve System (Board) and, consistent with the Dodd-Frank Wall Street Reform and Consumer Protection Act of 2010 (Dodd-Frank Act), the Bureau of Consumer Financial Protection (Bureau). Acts on behalf of the IG and the DIG on investigative matters as needed, leads and oversees the HQ Operations activities of the Office, and serves as the primary liaison for the IG with other federal, state, and local law enforcement entities on HQ Operations matters. Works in conformance with OI policies and procedures. Works in consultation with the AIGI and reports directly to the DIG as well as the IG, as necessary.

Specialized knowledge of OIG programs, activities, and functions. Ability to exercise independent, sound judgment in establishing objectives for assigned areas of responsibility in order to carry out the OIG's mission. Must maintain physical standards required of a law enforcement agent to include enduring irregular scheduled hours, personal risk, exposure to extreme weather conditions, and considerable travel and arduous exertion. Because actions may lead to restriction of personal liberties of others, could invoke personal liability for actions taken in capacity of the investigation program leader. May encounter hazardous, even life-threatening conditions during investigations. Must be able to employ defensive tactics to control an adversary and physically control an individual while participating in the conduct of an arrest or search. Must be qualified to use firearms and intermediate weapons and may be assigned to carry and use such weapons. Must possess and maintain a valid driver's license to operate a motor vehicle. Must have or be able to obtain a top-secret security clearance and be subject to the Board's drug testing program.

II. JOB SPECIFIC DUTIES AND RESPONSIBILITIES:

- 1) Sets the strategic direction and manages the allocation of budget, procurement, training, equipment, resources, and reporting to key stakeholders for OIG's Office of Investigations' Headquarters Operations (i.e., Special Investigations Unit (SIU) and Electronic Crimes Unit (ECU)) ("HQ Operations").
- 2) Oversees the tactical direction of SIU investigative projects including their specific objectives, scope, and methodologies.
- 3) Oversees the development of SIU and ECU investigative operations.
- 4) Creates and sustains a diverse, dynamic, high performance culture that fosters employee engagement, integrity, high ethical values and standards, and that is conducive to staff to provide the utmost quality of service.
- 5) Fosters the training, growth, and career development of OIG staff through focused coaching, feedback, and development efforts. Ensures that all SIU investigations personnel have completed and maintain all requisite law enforcement and related training.
- 6) Oversees the execution of SIU investigations, approves project plans, ensures that SIU investigative activities are conducted in a timely manner and in full compliance with applicable Department of Justice standards and OIG policy, procedures, and values.
- 7) Coordinate with the AIGI to expeditiously report to the Attorney General whenever there are reasonable grounds to believe that there has been a violation of federal criminal law.
- 8) Oversees the preparation of HQ Operations portion of the OIG's semiannual reports to the Congress, the CIGIE annual report to the President. Delivers presentations on HQ Operations investigative activities and results, to include testifying before Congress, as applicable.
- 9) Prepares HQ Operations for a successful peer review by another OIG every three years.
- 10) Coordinates HQ Operations investigation activities with other law enforcement agencies. Serves as the OIG's primary liaison to the DOJ and the federal investigative community on HQ Operations matters

III. KNOWLEDGE/SKILL/EDUCATION REQUIREMENTS:

- 1) Bachelor's degree or equivalent experience and at least 10 years of experience as a law enforcement officer with expertise in investigative matters.
- 2) Strategic thinker with demonstrated strong project execution and project management capabilities, analytical skills, political savvy, and conflict mediation skills.
- 3) Demonstrated experience and commitment to fostering collaboration and employee engagement.
- 4) Ability to lead and manage staff and projects effectively, set priorities, assess performance, guide staff development and make budgetary recommendations.
- 5) Ability to balance competing interests among a variety of clients and readily readjust priorities to respond to pressing and changing client demands. Must be able to anticipate and meet the clients' needs while maintaining high-quality end products.
- 6) Exceptional organizational savvy and agility as demonstrated by ability to manage across organizational boundaries, building high performing teams, diminishing organizational silos, strengthening teams, and facilitating effective group and team dynamics
- 7) Requires the ability to communicate effectively, both orally and in writing, with all levels of staff and management.

REMARKS

Requirements: For law enforcement applicants, this is a Civil Service Retirement System (CSRS) and Federal Employees Retirement System (FERS) law enforcement-covered position with age and physical requirements. All applicants must be able to obtain and maintain a top-secret/SCI security clearance and are subject to the Board's drug testing program.

Strong interpersonal traits, skilled in influencing, coaching and mentoring others and negotiating successful resolution to complex situations. Demonstrated skill in team building in a diverse environment and serving as an effective member of a leadership team. Ability to create, lead, and sustain a diverse, dynamic, high performance culture in a multiple office organization that fosters employee engagement, integrity, and high ethical values. Demonstrated expertise in leading people, including setting strategy, establishing aligned performance expectations, providing clear and actionable feedback, and developing people. Skilled in building consensus on organizational vision as well as goals and objectives to achieve such vision. Provides the utmost in accountability, credibility, and strategic thinking. Preferred demonstrated experience in the investigation or prosecution of complex Federal financial crimes and parallel proceedings with civil and regulatory enforcement actions, and the development of a portfolio of new investigative activity. Familiarity with FRB OIG/CFPB regulatory requirements, oversight, and enforcement operations and with the banking and financial sectors of the economy preferred. Experience in field office operations and headquarters support of field office operations is also preferred

IV. OFFICER SPECIFIC POSITION RESPONSIBILITIES:

- 1) Acts as responsible steward to the function(s), Division, and Board by demonstrating proficiency in the Board's espoused competencies.
- 2) Balances and mitigates key organizational and functional risks where appropriate and develops and executes sustainable risk mitigation strategies.
- 3) Fosters a continuous learning culture.
- 4) Exercises appropriate judgment and decision-making in complex situations.
- 5) Demonstrates innovation and thought leadership relevant to future-state organizational and functional people strategies.
- 6) Demonstrates strong leadership and management skills aligned to the Board's espoused values.
- 7) Keeps skills and knowledge current and aligned to best practices relative to key rules, regulations, and policies, as well as economic, political, and social trends that affect the organization. Understands near-term and long-term needs for the organization and determines how operations should be positioned to meet such needs.
- 8) Demonstrates proficiency in political savvy, organizational savvy, and interpersonal communication skills.

V. BOARD COMPETENCIES:

- 1) Decision Quality: Makes timely, thoughtful, strategic decisions
- 2) Learning Agility: Takes responsibility for building organizational agility
- 3) Drive for Excellence: Delivers results by developing shared vision and direction for the organization
- 4) Perspective and Strategic Agility: Leads and acts with the future in mind
- 5) Collaborative Relationships: Sets the tone for collaborative organization

- 6) Effective Communication: Effectively speaks and acts on behalf of the Board

VI. PERSONAL RELATIONSHIPS:

- 1) Has regular contact with all staff in the function(s) to stay connected to the pulse of the division, provide leadership, and act as a role model.
- 2) Has frequent contact with senior staff and other professionals in the division, elsewhere at the Board, and the Reserve Banks regarding matters pertaining to area(s) of responsibility.
- 3) Has frequent contact with members of the Board, both in discussions and through memoranda, regarding matters pertaining to area(s) of responsibility.
- 4) Has frequent contact with individuals from other federal agencies, international organizations, and in the private sector regarding the subject matters in area(s) of responsibilities.

VII. INTERNAL MANAGEMENT RESPONSIBILITIES:

- 1) Provides guidance, coaching, and feedback to, and conducts performance reviews for managers and other direct reports and ensures same is provided to all function staff.
- 2) Responsible for accomplishing approved program objectives for area(s) of responsibility within the financial and personnel resources allocated by the Board and the division's senior management.
- 3) Participates in the development of the division's strategic plan, goals, and budget. Recommends program objectives and their priorities for area(s) of responsibility.
- 4) Recommends personnel actions involving promotions, reclassifications, merit increases, and reassignments or separations in area(s) of responsibility.

VIII. POSITION DEMANDS:

- 1) Ability to exercise independent and sound judgment in establishing objectives for assigned area(s) of responsibility that provide support and services for the divisions and Board's missions.
- 2) Ability to translate customer service and organizational development theories and best practices into effective strategies for adoption in area(s) of responsibility to achieve and maintain high levels of customer service.
- 3) Ability to communicate effectively, both orally and in writing, to the Board and individual members thereof, senior Board staff, other Board and Reserve Bank staff: and staff at other government agencies and in the private sector on complex and technical matters.
- 4) Ability to be an effective spokesperson and advocate for the Board and the division in outside contacts, which may involve significant business dealings.
- 5) Ability to operate under pressure to meet deadlines accurately and in a timely manner.