



Council of the
INSPECTORS GENERAL
on INTEGRITY and EFFICIENCY

The CIGIE Interagency Fellows Program enables emerging OIG leaders to expand their leadership competencies, broaden their organizational experiences, and foster networks they can leverage in the future.

CIGIE Fellow Experience/Position Description

PD No. 1			
Department/Agency OIG:	<i>Council of Inspectors General for Integrity and Efficiency (CIGIE)</i>		
Fellowship Title:	<i>Assistant to the CIGIE Executive Director</i>	Required Clearances:	<i>Confidential</i>
GS Level: <i>(13, 14, and/or 15)</i>	<i>GS-14</i>	Office Address:	<i>Washington DC</i>
Description of Development Opportunity: 1. Projects, Roles, and Responsibilities / 2. Anticipated Accomplishments			
<p><i>Fellow works with GS-15 CIGIE Academy Directors, but reports to the Executive Director of the CIGIE. Fellow works on projects designed to cross Agency boundaries in the 72 Offices of Inspector General composing the CIGIE and on those initiatives that further the Leadership development of IG staff members. Fellow will work with GS-15 Academy Directors with the CIGIE Training Institute on a routine basis. Fellow may undertake such duties as: CIGIE Strategic Planning, Oversight of the CIGIE Interagency Fellows Program, and leadership development program enhancements currently in place for the benefit of our cross-Agency Leadership programs at American University. Fellow will be expected to interact, support, and shadow not only Executives with the CIGIE staff, but to work with Executives and IGs in the community to support the efforts articulated above. Fellow will be performing GS-15 duties, sometimes mirroring the Academy Directors; and particularly the Leadership and Mission Support Academy; Director. At the end to the assignment, the Fellow should be able to list inherently GS-15 and executive level work activities and interaction conducted on a routine basis and should feel more confident in rising to new and higher levels of responsibility.</i></p>			
Developmental Goals: Please provide comments about how this assignment relates to the ECQs and will provide a meaningful work experience for the participant.			
<p><i>Rotation Assignment has three components and multiple implied duties, largely at the GS-15 level. All ECQs are somewhat touched by the work, but three more directly are Leading Change, Results Driven, and Building Coalition. The assignment will expose the Fellow to cross-agency initiatives to develop more effective leaders in the IG community.</i></p>			