



Council of the  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

*The CIGIE Interagency Fellows Program enables emerging OIG leaders to expand their leadership competencies, broaden their organizational experiences, and foster networks they can leverage in the future.*

### CIGIE Fellowship Position Description

<b>PD No. 12</b>			
<b>Department/Agency OIG:</b>		<i>U.S. Environmental Protection Agency, Office of Inspector General</i>	
<b>Fellowship Title:</b>	<i>Program Evaluation and Inspection Fellow</i>	<b>Required Clearances/ Special Requirements:</b>	<i>N/A</i>
<b>Number of Positions:</b>	<i>1</i>	<b>Available Workplace Flexibilities:</b>	<i>Telework; Metro accessible; Flexible Work schedule, Employee Wellness Program</i>
<b>GS Level: (13, 14, and/or 15)</b>	<i>GS 13</i>	<b>Office Location:</b>	<i>Washington D.C.</i>
<b>Description of Development Opportunity: 1.) Projects, Roles, and Responsibilities &amp; 2.) Anticipated Accomplishments</b>			
<p><i>The participant will participate in the design, implementation, monitoring, and authorship of a program evaluation/performance audit addressing one of the following areas in which EPA executes environmental laws and programs: land cleanup and hazardous waste management, to include national emergencies; clean air, to include climate change; clean and safe drinking water; toxics, chemical management and pollution prevention; or science and research and development. The participant will actively participate and contribute to meetings held with EPA staff and officials, senior OIG officials, and possibly Congressional staff. The participant will report to a division Director and will meet with the OPE Assistant Inspector General (AIG) to discuss assigned work. The participant may provide special projects support in implementing organizational initiatives to address OPM employee view point survey results. Anticipated accomplishments include identifying management and performance improvements in EPA programs that support protection of human health and the environment; addressing or resolving critical management and public concerns about EPA programs or management; or leading change initiatives in the OIG.</i></p>			
<p><b>Developmental Goals:</b> Please select the Executive Core Qualifications (ECQs) that the participant may cultivate on this assignment. For more information about ECQs, please visit <a href="http://www.opm.gov/ses/recruitment/ecq.asp">www.opm.gov/ses/recruitment/ecq.asp</a>.</p>			
<b>ECQs (check all that apply):</b>		<b>Please describe how this assignment relates to the ECQs and will provide a meaningful work experience for the participant:</b>	
<i>Leading Change</i>	<input checked="" type="checkbox"/>	<p><i>The participant will engage directly and observe methods and approaches for accomplishing change that incorporates strategic thinking, flexibility, and external awareness to bring about improvement in complex and challenging environmental topics. The participant will gain awareness of how leveraging diversity and team building are used to lead people in achieving organizational goals for employee satisfaction and engagement. Through involvement in the design, monitoring and reporting on evaluation projects, and other special projects that are aligned to OIG and EPA goals the participant will gain awareness of how accountability, decisiveness, technical credibility, customer service and problem solving lead to high-quality results</i></p>	
<i>Leading People</i>	<input checked="" type="checkbox"/>		
<i>Results Driven</i>	<input checked="" type="checkbox"/>		
<i>Business Acumen</i>	<input type="checkbox"/>		

*Building Coalitions*



***and organizational impact. The participant will gain experience and awareness of the critical role of influence, negotiation, and partnering in achieving organizational goals through teamwork on evaluation projects, engagements with Agency staff and managers and through observation and executive shadowing opportunities.***