



Council of the
INSPECTORS GENERAL
on INTEGRITY and EFFICIENCY

The CIGIE Interagency Fellows Program enables emerging OIG leaders to expand their leadership competencies, broaden their organizational experiences, and foster networks they can leverage in the future.

CIGIE Fellowship Position Description

Department/Agency OIG:	<i>Social Security Administration</i>		
Fellowship Title:	<i>Director, Information Technology Division</i>	Required Clearances/Special Requirements:	<i>Public Trust</i>
Number of Positions:	<i>1</i>	Available Workplace Flexibilities:	<i>Telework, Compressed work schedule, flex time</i>
GS Level: (13, 14, and/or 15)	<i>15</i>	Office Location:	<i>Woodlawn, MD</i>
Description of Development Opportunity: 1.) Projects, Roles, and Responsibilities & 2.) Anticipated Accomplishments			
<i>Fellow will lead the SSA OIG's IT Division. This includes the Infrastructure Team, Software Team, and Field Services Team. Fellow will oversee our current migration from an Oracle to SQL based database for our "OIG Systems", oversee the operations of our Help Desk, and participate in the planning of the replacement of our OIG Systems. Fellow will participate in the IT budget planning process, brief executives on the operations of the ITD, and participate in briefings to the Inspector General. Fellow will have three, GS-14 direct reports.</i>			
Developmental Goals: Please select the Executive Core Qualifications (ECQs) that the participant may cultivate on this assignment. For more information about ECQs, please visit www.opm.gov/ses/recruitment/ecq.asp.			
ECQs (check all that apply):	Please describe how this assignment relates to the ECQs and will provide a meaningful work experience for the participant:		
<i>Leading Change</i>	<input checked="" type="checkbox"/>	<i>ITD is switching to a new database and Fellow will participate in this change.</i>	
<i>Leading People</i>	<input checked="" type="checkbox"/>	<i>Fellow will lead a major division within SSA OIG.</i>	
<i>Results Driven</i>	<input checked="" type="checkbox"/>	<i>Fellow is expected to deliver on the services provided by ITD.</i>	
<i>Business Acumen</i>	<input checked="" type="checkbox"/>	<i>Fellow will participate in budget and personnel decisions.</i>	
<i>Building Coalitions</i>	<input checked="" type="checkbox"/>	<i>Fellow is expected to build coalitions with other divisions in OIG and the Agency.</i>	