

**The U.S. Government Publishing Office (GPO)  
Office of the Inspector General (OIG)**

**Deputy Inspector General (DIG) GS-15**

**GENERAL POSITION INFORMATION:**

**Salary:** \$155,700-183,500 (*based on Baltimore, DC, MD, VA locality*)

**Position Type:** Competitive Service

**Opening Date:** Open now on CIGIE, expect July 2023 on USAJOBS

**Close Date:** Remain Open Until Filled

**Who May Apply through CIGIE:**

- Current Federal employees in the competitive service;
- or Excepted Service from agencies with [OPM interchange agreements](#)
- Must be, or have been, at or above grade level GS-15. Lateral ONLY, promotions for this CIGIE announcement are not authorized.
  - NOTE: Interested GS-14s should apply through USAJobs, when available, to compete for a promotion
- Must have completed one-year probationary period.

**Duty Location:** 732 North Capitol St NW, Washington, D.C.

**Required Security Clearance:** TOP SECRET

**Telework Eligible:** Yes

**Relocation Expenses:** Yes, up to \$7,500

**Travel Required:** Minimal, less than 10%

**MAJOR DUTIES**

As the Deputy Inspector General (DIG), the incumbent is the second in charge within the OIG and serves as the expert and alter ego to the Inspector General (IG). The DIG has full authority to act as the Inspector General in their absence or as delegated. Manages operations of the office, to include:

- a. directing workload of the Front Office to include quality assurance, recommendations follow-up, and website
- b. coordinating overall policy, plans, requirements, direction, and priorities;
- c. managing the administrative functions of the office, to include budget, information technology, and personnel; and,
- d. as needed performing the full range of responsibilities of a supervisor to the Assistant IGs.
- e. The DIG may also, represent the IG at briefings, meetings, and conferences.

**APPLICATION PACKAGE:** All documents should be in Adobe PDF format.

- **Resume:** Reflect the duties and responsibilities under each position you have held with each employer.
- **Writing Sample:** Provide a sample of your writing as the primary author, or, alternatively a written evaluation may be performed as part of the selection process.
- **SF-50, Notification of Personnel Action:** Submit a Notification of Personnel



Action (SF-50) showing the GS-15 grade level and competitive or excepted service.

- **Performance Evaluation:** Your most recent performance appraisal. If your performance appraisal is not dated **within the last 12 months**, or if you are unable to provide a recent performance appraisal, you must provide a written statement explaining why.
- **DD-214:** If you are claiming Veterans Preference, provide a copy of your DD-214 or Discharge from Active Duty, or other equivalent documentation to prove your entitlement and to verify your type of discharge.
- **VA Letter and SF 15:** If you are claiming Veterans' Preference based on a Compensable Disability, Widow or Spouse Entitlement, or as a Purple Heart recipient, you must submit your SF-15 and the required proof of disability, i.e., Department of Veterans Affairs letter dated 1991 or later.

**OTHER KEY REQUIREMENTS:**

- U.S. Citizenship
- Selectees must pass a drug test prior to appointment.
- Males born after 12/03/1959 must be registered for Selective Service.
- Incumbent must annually file a Confidential Financial Disclosure statement.
- **FINACIAL DISCLOSURE:** Incumbent must annually file a Confidential Financial Disclosure statement.

**WHERE TO SUBMIT:** Complete application package must be sent to Nathan Deahl, Inspector General at [ndeahl@gpo.gov](mailto:ndeahl@gpo.gov).

*Please omit/redact sensitive Personally Identifiable Information e.g. social security number.*