

National Association of Medicaid Fraud Control Units

REQUEST FOR PROPOSALS For NAMFCU Training Consultant

This Request for Proposals is sought by the National Association of Medicaid Fraud Control Units, hereinafter referred to as “NAMFCU”. NAMFCU was founded in 1978 to assist the state Medicaid Fraud Control Units (MFCUs) with fulfilling their responsibilities to investigate and prosecute Medicaid provider fraud and resident abuse and neglect. NAMFCU’s mission is to promote interstate cooperation and communication, to provide for the exchange of information, to assist with improving the quality of Medicaid fraud and resident abuse investigations and prosecutions by offering regular training programs and to educate the public about the activities of the Medicaid Fraud Control Units. Membership is limited to federally certified MFCUs, and each Unit is represented by its Director. Although membership is voluntary, all 53 federally certified MFCUs are members.

NAMFCU is accepting responses to this request for proposals beginning Monday, January 9, 2023, and concluding Monday, January 23, 2023. Any proposals submitted past Monday, January 23, 2023, shall not be considered.

The scope of services sought under this request for proposals include:

Contractor shall work with the NAMFCU Executive Director, Director of Training, President, and the Co-Chairs of NAMFCU Committees to identify national healthcare fraud trends and help organize and implement a forward-thinking and diverse Annual Training Program—identify key national trend topics; identify and secure appropriate speakers for those topics, and review PowerPoints for content.

Contractor will attend training programs offered by the Association, produce a report identifying select proposed suggestions for improvement for programming, and opportunities for curriculum development.

Contractor will assist NAMFCU in the development of a new Nursing Home Training Program.

Qualifications

Applicants must demonstrate the following qualifications and experience:

- Have a minimum of three years of experience in healthcare fraud and resident abuse investigations or prosecutions as well as knowledge of current healthcare fraud trends; experience in conducting trainings and other speaking opportunities. Preference will be given to individuals who have work experience in a state Medicaid Fraud Control Unit.
- Outstanding interpersonal and communication skills.

Compensation

This contract for services will be based on an hourly rate between \$150 and \$250, commensurate with qualifications and experience. It is a part-time position subject to budgetary limitations.

Timeline

Below is a general timeline of the expected steps in the review and selection process.

Task/Milestone	Completion Date
RFP distribution	January 9, 2023
Application submission deadline	January 23, 2023
Applicant interviews	February 3, 2023
Applicant selection	February 10, 2023

Point of Contact and Resume Submission

Cover letter and resume and all questions regarding this RFP should be directed to NAMFCU Executive Director, Barbara Zelner at bzelner@naag.org and NAMFCU President, Toby Unger at toby.unger@mass.gov.

Term

Upon selection of a final applicant, NAMFCU shall further define the scope of services and timelines for completion of work in any contract awarded.

Confidentiality

Any information provided by an applicant in response to this request shall not be considered confidential. Anything developed or produced by the applicant that is a propriety in nature or considered confidential by the applicant must identify the specific information subject to confidentiality of other claim of ownership by or on behalf of the applicant.