

Personnel Notice

Notice Number

240-22

Announcement Date

12/08/2022

Closing Date

12/30/2022

Command & Location

AGC (AIO) - Washington Navy Yard, District of Columbia

Grade

GS-15

Position Title

Supervisory Associate Counsel

The Navy and Marine Corps team offers innovative, exciting and meaningful work linking military and civilian talents to achieve our mission and safeguard our freedoms. The Department of the Navy Office of the General Counsel has been serving the Department since 1941 and is committed to developing innovative legal solutions to the business and other challenges facing the Navy and Marine Corps to enhance the war fighting capability of the Naval Service. You will find our attorneys stationed across the United States and worldwide, working with Navy and Marine Corps personnel wherever the Department's business is conducted. DON OGC also offers a great place to build a career. Based on the DON OGC annual employee survey, DON OGC attorneys consistently report the highest marks for workforce collegiality, cooperation, and meaningful, high-quality work.

There is an anticipated vacancy for an attorney to serve as a Supervisory Associate Counsel in the Office of the Assistant General Counsel (Acquisition Integrity) (AGC (AI)), located at the Washington Navy Yard, Washington DC. As the head of the Department of the Navy Acquisition Integrity Office (DON AIO), AGC (AI) is responsible for advising the General Counsel and the Secretary of the Navy on all significant acquisition fraud issues. AGC (AI) further manages, directs, and coordinates all acquisition integrity related matters to assure that the DON deters, detects, and eliminates procurement fraud, takes action against those who commit procurement fraud, protects the DON from future procurement fraud, and recovers amounts due the DON because of procurement fraud. AGC (AI) leads an immediate office of thirteen attorneys and one support staff.

The DON AIO develops and oversees procurement fraud policies, practices, and training. In addition, AIO works closely with the Office of the Assistant Secretary of the Navy (Research, Development and Acquisition), the Office of the Assistant Secretary of the Navy (Financial Management and Comptroller), the Naval Inspector General, the Director of the Naval Criminal Investigative Service (NCIS), the Auditor General, the Department of Justice (DOJ), as well as other federal offices and agencies as appropriate.

Due to the nature of DON AIO's work, this is an office of high interest and visibility to both the Secretary of the Navy and the General Counsel.

Serving as the Gold Division Director, the selectee will supervise and lead approximately 4 or 5 case attorneys and will help lead the office as part of the AIO management team.

In their supervisory capacity, the selectee will assign cases to attorneys and help those attorneys resolve the matters in a timely and effective manner. The selectee will serve as a resource for staff attorneys on a diverse range of legal issues that include: acquisition law, contract dispute litigation, fiscal law, suspension and debarment, Civil False Claims Act investigations and litigation, administrative investigations, ethics, the Freedom of Information Act, criminal investigations, and audits. The selectee will also represent the DON AIO at various functions within the Government or in meetings with industry counsel and ethics and compliance officials. In addition to these supervisory functions, the selectee is expected to be able to do the same tasks that case attorneys within AIO do, including carrying their own docket of cases, coordinating with other departments and agencies, training, and engaging with industry.

In their leadership capacity, the selectee will be part of AIO's management team and will help develop innovative strategies to improve the office's ability to protect the DON from acquisition fraud. The selectee must also develop methods and strategies to improve the operation of their division and the attorneys in it, and to coordinate with the other division director on those methods and strategies. Finally, the selectee will be responsible for select special projects within AIO.

Candidates will be evaluated on the following: (1) supervisory, management, or leadership experience; (2) depth, breadth, and quality of legal experience; (3) written and oral communications; (4) interpersonal skills, including working with senior clients and other organizations; and (5) attention to detail, including the ability to effectively manage many responsibilities. Federal litigation experience or experience in fraud matters will be considered a plus. Experience in Federal acquisition law and fiscal law is highly desirable. Applicants with a record of making significant contributions to the advancement of the DON OGC or equivalent Office of the General Counsel or Law Firm/Office beyond the day-to-day legal practice are desired.

The successful applicant must have graduated from a law school that is accredited by the American Bar Association, be an active member in good standing of the bar of the highest court of a State, U.S. Commonwealth, U.S. territory, or the District of Columbia, and be admitted to practice before a state or federal court. U.S. citizenship is a requirement of the position, and the successful applicant must be able to obtain and maintain a SECRET level security clearance.

This position has a full performance level of GS-15. Grade and pay will be set commensurate with the successful applicant's qualifications, funding availability, and GS pay setting guidelines. To be eligible for selection at the GS-15 level, the successful candidate must have at least five-and-a-half years of recent professional relevant legal experience.

Interested attorneys are encouraged to contact Valencia Mouzon at 703.835.7603.

Applicants should submit a resume; two brief legal writing samples (no more than 10 pages each) that demonstrate analytical and/or advocacy abilities (excerpts of larger pieces may be submitted); the two most recent performance appraisals with rating official narrative, if available; and the names and phone

numbers of at least three references who may be contacted. The application should indicate the lowest grade level that the applicant will consider. Current federal employees must also provide a copy of their most recent SF-50 form. Please redact social security numbers from any submitted documents.

Electronic applications should be sent to Valencia Mouzon at AIOJobs@navy.mil , and should state the Personnel Notice Number in the subject line. Hard copy applications are not being accepted at this time.

This Personnel Notice will close on December 30, 2022 at 11:59:59 PM (EDT), and complete applications must be received by this date and time to be considered.

If the successful applicant is not currently a member of the Department of the Navy Office of the General Counsel, processing of the hiring action can only commence after submission of those items identified in the "Instructions for New OGC Attorneys" (see Careers section of www.ogc.navy.mil).

COVID VACCINATION REQUIREMENT FOR FEDERAL EMPLOYEES PURSUANT TO E.O. 14043 IS CURRENTLY NOT BEING IMPLEMENTED OR ENFORCED

To ensure compliance with an applicable nationwide preliminary injunction, the Department of the Navy will take no action to implement or enforce the COVID-19 vaccination requirement pursuant to Executive Order 14043. Therefore, the requirement that a federal employee must be fully vaccinated against COVID-19 or have received an approved vaccine exemption for religious or medical reasons does not currently apply. However, the Department of the Navy may request information regarding the vaccination status of individuals selected for employment for the purposes of implementing workplace safety protocols related to masking, physical distancing, testing, travel, quarantine etc. [DO NOT SUBMIT ANY INFORMATION REGARDING YOUR VACCINATION STATUS/PROOF OF OR REQUESTS FOR EXEMPTION WITH YOUR APPLICATION.]

NOTICE OF VETERANS' PREFERENCE

There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of the Navy Office of the General Counsel considers veterans' preference eligibility a positive factor for attorney hiring. Applicants eligible for veterans' preference must specifically claim such eligibility in their cover letter or resume and attach supporting documentation (e.g., DD Form 214, "Certificate of Release or Discharge from Active Duty") to their submissions.

Although the point-preference system is not used, applicants eligible to claim a 10-point preference must submit a Standard Form (SF) 15, "Application for 10-Point Veteran Preference," and supporting documentation required for the specific type of preference claimed. (SF-15, which lists the types of 10-point preference and the required supporting documents, is available from the Office of Personnel Management Website at www.opm.gov .)

Not all veterans are preference eligible. For a summary of time periods, campaigns, and conditions that entitle an applicant to preference eligibility, please visit <https://www.fedshirevets.gov/index.aspx> , <https://www.usajobs.gov/Help/working-in-government/unique-hiring-paths/veterans> , and see the Veterans' Preference Advisor, operated by the Department of Labor at <http://www.dol.gov/elaws/vets/vetpref/vetspref.htm> .

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy or gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

Reasonable Accommodation Links:

<https://www.opm.gov/policy-data-oversight/disability-employment/reasonable-accommodations/>

<https://www.opm.gov/policy-data-oversight/disability-employment/hiring/#url=Schedule-A-Hiring-Authority>

Legal and Regulatory Guidance Links:

Financial suitability Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/financial-suitability/>

Social security number request Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/social-security-number/>

Privacy Act Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/privacy-act/>

Signature and false statements Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/signature-false-statements/>

Selective Service Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/selective-service/>

New employee probationary period Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/probationary-period/>

Relocation expenses are not available.