



**Central Intelligence Agency  
Office of Inspector General**

**Principal Deputy Counsel to the Inspector General**

Grade: GS-15 – SIS I

Location: Washington Metro Area

Vacancy Close Date:

This position is being advertised on multiple venues including the Intelligence Community Joint Duty Assignment sites.

**Duty Description Overview:**

The Office of Inspector General (OIG), Counsel to the Inspector General has an opening for a qualified individual to serve as Principal Deputy Counsel. The OIG is charged with conducting independent audits, inspections, and investigations of CIA programs and operations. The OIG makes recommendations to promote economy, efficiency, and effectiveness in the administration of activities and seeks to prevent and detect fraud, waste, and abuse. The responsibilities of the Principal Deputy Counsel include providing legal advice and guidance to the IG, Deputy IG, the Assistant Inspectors General for Audit, Inspection, and Investigation and their staffs. Excellent research and writing skills are important. The Principal Deputy Counsel provides research, analysis, and resolution of issues in a wide range of legal areas, including statutory interpretation of National Security and Central Intelligence Agency Acts, Congressional oversight, Constitutional principles, federal criminal law and procedure, FOIA and Privacy Act matters, procurement and fiscal law, conflicts of interest, and ethics. The Principal Deputy Counsel acts as Counsel to the IG in the Counsel's absence. The position requires strong communication skills as interaction with OIG leadership, Office of General Counsel, other Offices of Inspector General, the Justice Department, the Intelligence Oversight Board, and the intelligence committees of the Congress are frequent and of high importance to the OIG.

**Minimum requirements:** Graduation from an ABA-accredited law school, active bar membership from any of the 50 states, District of Columbia, Puerto Rico, or the U.S. Virgin Islands, and four years of experience as an attorney. Prior experience in the intelligence community, in an Office of Inspector General or with the Department of Justice.

**Desired Qualifications:** Experience or knowledge in the following areas of law: administrative law, government contracts, appropriations law, Federal criminal law and procedure, national security litigation, Freedom of Information Act, Privacy Act, intelligence law, and/or whistleblower protections.

**Applicants must submit as attachments a cover letter, resume, and names and telephone numbers of three legal references. The successful applicant will also have to submit a letter of good standing from the state licensing authority.**

All applicants must successfully complete a thorough medical and psychological exam, a polygraph interview and an extensive background investigation. US citizenship is required.

To be considered suitable for Agency employment, applicants must generally not have used illegal drugs within the last twelve months. The issue of illegal drug use prior to twelve months ago is carefully evaluated during the medical and security processing.

**Detailees:** The Office of Inspector General is willing to fill the position with a detailee from another U.S. agency on a reimbursable basis. An appropriate administrative agreement would have to be executed between the CIA and the detailing agency.

Application packages can be submitted via unsecured fax to 703-374-8080 or e-mail to joanncv@ucia.gov no later than COB on the closing date of this announcement. Applications may be rejected if received after the vacancy closing date.

Vacancy Open Date:

Vacancy Close Date:

Primary POC:

Christine R..

(703)374-8048 (commercial)

Secondary POC:

Position Grade:

GS-15

Addtl Grades Accepted:

Senior Intelligence Service I or equivalent

Location:

Washington, DC metropolitan area

Travel Percentage:

0-25%

Security Clearance Required:

Top Secret//SCI

Polygraph Level Required:

CI