EAC OIG Reimbursable Detail Opportunity

Position: Audit Director
Supervisor: Acting Inspector General, Sarah Dreyer
Duration: 4 to 6 months
Duty Location: Washington, DC (telework or remote work authorized; travel not authorized)

The U.S. Election Assistance Commission Office of Inspector General (EAC OIG) is pleased to offer a reimbursable detail opportunity to current Inspector General community staff in Series 511 at the GS 13 or 14 levels (or equivalent). The opportunity is available immediately and will remain open until filled.

Detail Description
The Audit Director will help manage EAC OIG’s audit and evaluations portfolio, to include conducting, supervising, and coordinating audits and evaluations and related oversight activities. We are a small office, meaning the detailee will report directly to the Acting Inspector General and can expect exposure to a wide range of OIG activities. However, the incumbent’s main duties and responsibilities are expected to include:

- Supervising and participating in the planning and execution of OIG’s audits, evaluations, or other reviews to ensure that they are conducted consistently with applicable auditing standards; OIG policy, procedures, and values; Counsel of the Inspectors General on Integrity and Efficiency (CIGIE) standards; and agreed-upon milestones and timeframes.
- Training, coaching, and providing feedback to junior OIG staff.
- Overseeing contractor performance on audits performed on behalf of EAC OIG.
- Preparing and/or coordinating the preparation of the audit and evaluation portion of the OIG’s semiannual reports to the Congress.
- Leading the update of audit and evaluation policies, procedures, and templates, consistent with applicable standards and guidelines.
- Producing agile oversight products that share information about EAC OIG’s work.

Mission
EAC OIG was created in 2005 and operates under the authorities vested in it by the Help America Vote Act (HAVA) and the Inspector General Act of 1978, as amended. OIG’s mission is to safeguard the federal investment in our electoral system by conducting objective and meaningful oversight. OIG accomplishes this mission by conducting audits, investigations, and evaluations of EAC, its programs, its contractors, and its grantees. We aim to operate as a high performing organization and help EAC be as efficient and effective as it can be.

Contact
Interested candidates should provide a resume, a cover letter explaining your interest in the position, and statement of support from their supervisor to:

Sarah Dreyer, Acting Inspector General
Email: sdreyer@eac.gov